



NEW YORK CITY DEPARTMENT OF  
DESIGN + CONSTRUCTION

DAVID J. BURNEY, FAIA  
Commissioner

DAVID A. RESNICK, AIA  
Deputy Commissioner  
Structures

**Project:** Public Safety Answering Center II (PSACII)  
**Date:** Wednesday, April 2, 2008  
**Time:** 10:00 AM – 12:00 Noon  
**To:** All Attendees  
**From:** Julie Dreizen

## Pre-Proposal Meeting April 2, 2008 Minutes

### Attendees:

Carlo Di Fava – DDC/ACCO  
Julie Dreizen – DDC/Structures  
Robin Burns- DDC/Structures  
Don Hooker- DDC/ACCO  
Todd Morrison- DDC/Structures  
Roseann C. Julien- DDC/Legal

William Gross-DOITT  
Terry Woods-FDNY  
Louis Cevetello-NYPD  
Phil Heller - NYPD  
Donna Pope – DDC/ACCO  
James Cerasoli – DDC/ACCO

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PSACII team members present were introduced by Robin Burns (DDC) –  
Joe Sacco of Skidmore Owings and Merrill  
William Gross of NYC Dept of Information Technology and Telecommunications (DoITT)  
Detective Louie Cevetello of New York City Police Department (NYPD)  
Terry Woods of Fire Department City of New York (FDNY)  
Julie Dreizen of NYC Department of Design and Construction (DDC)

Bill Gross described the project as a parallel site to PSACI located in Brooklyn; described importance of reliability and redundancy required to maintain continuous functioning; described program going into the space (data quality spaces to hold call taking and dispatch functions,



Operations Command floor holding both FD and PD critical functions, radio and data center floors, parking garage) and the blast and hurricane criteria. The building will be built to withstand anything.

Clarifications were made as follows:

- Size of the building outlined in RFP subject to increase
- Constructware will be used on the project but not purchased by CM firms
- An addendum will be going out describing additional work at 1 Police Plaza to create an Operations Command floor to mirror the PD Operations Command at PSACII

Slides were shown with the site plan, stacking plan, project team, aerial view.

**Q:** Can SOM describe the Design Team subconsultants and confirm that a firm cannot be on the design team and the construction management team.

**A:** SOM listed subconsultants (JB&B, Weidlinger, VDA, Elizabeth Kennedy Landscape Architects, Shen Milsom Wilke, Domingo Gonzalez Lighting, ELLANA Estimating, DBB Architects). DDC confirmed that a firm cannot be on design team and cost management team.

**Q:** Will a copy of the presentation be made available?

**A:** Yes, we will consider posting it on our website in addition to the minutes and addendum.

**Q:** Is the contract set in stone or is it negotiable?

**A:** The contract sent to respondents was in draft form only. A more final version will be sent out to the short listed firms only and specific contract questions will be addressed at that time. Specific questions should be put in writing if a firm feels their decision to propose depends on the answer.

**Q:** Are funds set aside already?

**A:** There are funds set aside for the construction already.

**Q:** What are the subcontracting goals for MWBE?

**A:** Only 2<sup>nd</sup> tier subcontractors will be subject to MWBE. Prime subconsultants to the CM will need to create subcontracting goal plans. The percentages will only be applied to the trades. The CM team does not have MWBE goals – the goals belong to the builders.

**Q:** The Stage 2 requests a Form 255 with 10 projects and the RFP asks for 5 projects. Why is this?

**A:** The RFP response allows firms to elaborate on their best projects, the 255 gives the opportunity to briefly describe additional work.



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Carlo DiFava of DDC reviewed the current schedule:

Stage 1 proposals are due on April 14

Stage 2 proposals due date is not established yet

Carlo confirmed that only the top ranked firm will need to submit a fee proposal, when they are asked to by DDC.

The minutes of the meeting and the sign-in sheet will be posted on the DDC website prior to the due date for Stage 1.

