



**NEW YORK CITY DEPARTMENT OF  
DESIGN + CONSTRUCTION**

**DAVID J. BURNEY, AIA**  
Commissioner

**DONALD HOOKER**  
Agency Chief  
Contracting Officer

April 24, 2008

**ADDENDUM NO. 1**

**PROJECT: RQ A&E, Requirements Contract for Building Envelope Design, Engineering and  
Construction Related Services, Contract #1 and Contract #2  
PIN: 8502008VP0009P, 8502008VP0010P**

**THE ADDENDUM IS ISSUED FOR THE PURPOSE OF AMENDING THE REQUIREMENTS OF  
THE REQUEST FOR PROPOSALS AND IS HEREBY MADE A PART OF SAID REQUEST FOR  
PROPOSALS TO THE SAME EXTENT AS THOUGH IT WERE ORIGINALLY THEREIN.**

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**REQUEST FOR PROPOSAL**

The RFP is amended as set forth below:

- (1) Clarification, Proposal Submission: Submit **one** proposal for both contracts and include the PIN numbers for contract #1 and Contract #2.
- (2) Attachment 5, All Inclusive Hourly Rates: delete in its entirety and replace with revised Attachment 5 attached to this addendum.

**Contact: Carol Phoenix, phoenixca@ddc.nyc.gov  
Phone No.: 718-391-1530**

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By signing in the space provided below, the Proposer acknowledges receipt of this Addendum.

**THIS ADDENDUM MUST BE SIGNED BY THE PROPOSER FOR THE CONTRACT AND ATTACHED TO THE TECHNICAL PROPOSAL.**

\_\_\_\_\_  
**Donald Hooker**  
**Agency Chief Contracting Officer**

\_\_\_\_\_  
**Name of Proposer**

**By** \_\_\_\_\_

**Title** \_\_\_\_\_

**RFP: REVISED ATTACHMENT 5**

**ALL-INCLUSIVE HOURLY RATES**

The proposer shall submit all-inclusive hourly rates for the titles of personnel set forth below. Such all-inclusive hourly rates apply to all hours during which such personnel perform services for the project, including overtime hours. Such all-inclusive hourly rates shall be deemed to include: (1) all expenses incurred by the consultant and/or its Subconsultants in the performance of all required services for the project, and (2) all expenses related to management, oversight, including, without limitation, any time spent by principals performing such duties, (3) all expenses related to overhead, and (4) any anticipated profit.

**ARCHITECTURAL DESIGN SERVICES**

TITLE	ALL INCLUSIVE HOURLY RATE
Project Architect.....	_____
Project Manager (Architecture).....	_____
Senior Architectural Designer.....	_____
Junior Architectural Designer.....	_____
Architectural Technician.....	_____
Senior Draftsperson/CAD.....	_____
Junior Draftsperson/CAD.....	_____

**STRUCTURAL ENGINEERING SERVICES**

TITLE	ALL INCLUSIVE HOURLY RATE
Project Engineer.....	_____
Project Manager (Structural Engineering).....	_____
Senior Structural Designer.....	_____
Junior Structural Designer.....	_____
Engineering Technician.....	_____
Senior Engineering Draftsperson/CAD.....	_____
Junior Engineering Draftsperson/CAD.....	_____

**PLUMBING DESIGN SERVICES**

TITLE	ALL INCLUSIVE HOURLY RATE
Project Engineer .....	_____
Project Manager (Plumbing).....	_____
Senior Plumbing Designer.....	_____
Junior Plumbing Designer.....	_____
Engineering Technician.....	_____
Senior Engineering Draftsperson/CAD.....	_____
Junior Engineering Draftsperson/CAD.....	_____

**COST ESTIMATING SERVICES**

TITLE	ALL INCLUSIVE HOURLY RATE
Senior Estimator.....	_____
Junior Estimator.....	_____

**PERSONNEL FOR MATERIALS CONSERVATION SERVICES**

TITLE	ALL INCLUSIVE HOURLY RATE
Senior Materials Conservator.....	_____
Junior Materials Conservator.....	_____

**PERSONNEL FOR ROOFING/WATERPROOFING SERVICES**

TITLE	ALL INCLUSIVE HOURLY RATE
Senior Roofing/Waterproofing Designer.....	_____
Junior Roofing/Waterproofing Designer.....	_____

NOTE: The consultant shall not leave any blanks nor qualify fees in any way. Do not retype this form. Provide fee only on this form!

Total Estimated Time Card Fee = \$ \_\_\_\_\_

\_\_\_\_\_  
Name of Principal (please print)

\_\_\_\_\_  
Signature of Principal

\_\_\_\_\_  
Date