



**DAVID J. BURNEY, AIA**  
Commissioner

**DONALD HOOKER**  
Agency Chief  
Contracting Officer

September 20, 2006

**ADDENDUM NO. 1**

**PROJECT: F175QUEEN, Construction of a New FDNY Emergency Management Service Station at Queens Hospital Center, Borough of Queens  
PIN: 8502006FI0003P**

**THE ADDENDUM IS ISSUED FOR THE PURPOSE OF AMENDING THE REQUIREMENTS OF THE REQUEST FOR PROPOSALS AND IS HEREBY MADE A PART OF SAID REQUEST FOR PROPOSALS TO THE SAME EXTENT AS THOUGH IT WERE ORIGINALLY THEREIN.**

**REQUEST FOR PROPOSAL**

**Take note of Section III. J of the RFP. The information regarding participation by MWBE is applicable to Stage Two short-listed proposers only.**

**By signing in the space provided below, the Proposer acknowledges receipt of this Addendum.**

**THIS ADDENDUM MUST BE SIGNED BY THE PROPOSER FOR THE CONTRACT AND ATTACHED TO THE TECHNICAL PROPOSAL.**

\_\_\_\_\_  
**Donald Hooker**  
Agency Chief Contracting Officer

\_\_\_\_\_  
Name of Proposer

By \_\_\_\_\_

Title \_\_\_\_\_



**DAVID J. BURNEY, AIA**  
Commissioner

**DAVID RESNICK, AIA**  
Deputy Commissioner  
Structures

Date: September 20, 2006

From Paul DeRocchis  
Deputy Director

To: All Attendees

### **Pre-Construction Meeting September 19, 2006 Minutes**

**Attendees:**

Paul DeRocchis – DDC  
Stephen Gersinger – DDC ACCO  
Michael Mascaro – LIRO  
Paul Vitale – Charter & Burgess  
Stephen Walsh – Morganti  
Anita O'Brien – QHC

Nick Massand – Nick Massand P.E.  
Cesar Chaikin – CCh P.E., P.C.  
Michael Bianco – AFG Construction  
Management  
Gerri Davis – Dean/Wolf Architects

**Re: Pre-Proposal Conference – Construction of a New FDNY Emergency Management Service Station at the Queens Hospital Center, Borough of Queens  
PIN: 8502006FI0003P**

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**Meeting started at 10:20 AM on September 19, 2006 at Queens Hospital T Building, Queens, NY**

Paul DeRocchis introduced the proposed Queens EMS Station to the attendees with an overview of the project.

**Question and Answer**

Question: What is necessary in terms of closing the street and sidewalk?

Answer: All hospital campus roads must remain accessible at all times. Creating alternate routes are an option during construction and re-routing traffic will be the CM's responsibility, as well as maintaining good neighborhood community relations at all times. Securing all necessary permits for public streets and sidewalks is the responsibility of the contractor (s) awarded the project, as well as maintaining good neighborhood community relations at all times.



Question: Must all RFP forms be completed?

Answer: All proposal forms and attachments must be filled out, when requested in the RFP. Significant omissions could result in proposal's designation as non-responsive.

Question: What is involved in the first and second stages of the proposals?

Answer: The requirements for Stage 1 and 2 submissions are listed in Section IV, A and B of the RFP.

Question: What is the expected duration of total construction?

Answer: Pre-Construction will be 3 months, followed by a period of 18 months from Kick-off to Substantial Completion, which will conclude in a 2 month Post-Construction period.

Question: How will insurance be handled for the Hospital?

Answer: The Hospital needs to be named, among other groups, as 'additionally insured'

Question: Are the pile types specified?

Answer: The geotechnical consultant has specified H-Piles, with the maximum proximity to the existing utility tunnel set at 3 feet. This is subject to revision in the limited areas proximal to the tunnel walls.

Question: What is the building footprint?

Answer: The footprint is 8,142 sq ft.

Question: What are the evaluation criteria, and what metrics are used to determine a high score?

Answer: The evaluation criteria are listed in Section V, A and B of the RFP.

Question: How many firms will be short-listed?

Answer: A minimum of 3 firms will be short-listed.

Question: What drawings will be provided?

Answer: There will be drawings to be reviewed; the date is currently to be determined



Question: What percentages of WBE will be required?

Answer: MWBE requirements are applicable to Stage Two firms only. Stage Two Firms will be notified of the WMBE goals when they are requested to submit proposals.