



DAVID J. BURNEY, FAIA
Commissioner

CAROL DIAGOSTINO
Agency Chief
Contracting Officer

March 8, 2012

ADDENDUM NO. 3

PROJECT: JOCS-DDC, Requirements Contract for Job Order Contracting Systems in Connection with Various Capital Projects, Citywide

PIN: 8502012VP0001P

THE ADDENDUM IS ISSUED FOR THE PURPOSE OF AMENDING THE REQUIREMENTS OF THE REQUEST FOR PROPOSALS AND IS HEREBY MADE A PART OF SAID REQUEST FOR PROPOSALS TO THE SAME EXTENT AS THOUGH IT WERE ORIGINALLY THEREIN.

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Request for Proposal

The Request for Proposal is amended as follows:

1. **Section II, RFP-3:** Please delete in its entirety and replace with the revised Section II, RFP-3 attached to this Addendum.

Contract

The Contract is amended as follows:

1. **Exhibit B, Specific Requirements, Note:** Delete in its entirety and replace with a revised **Note** set forth below:

Note: A Job Order Contracting System (“JOC System”) is a contracting system that will permit DDC and other City Agencies including but not limited to, the Department for Citywide Administrative Services (DCAS) to accomplish a large number of small and medium sized construction projects using a limited number of competitively bid requirements contracts. At the present time, DDC is using a JOC System provided by the Gordian Group, the firm which currently has a consulting contract with DDC. The Specific Requirements set forth below are based on the JOC System provided by the Gordian Group. The proposer is entitled to propose a different contracting system for the procurement, implementation and management of small and medium sized construction projects. The Specific Requirements will be revised as necessary to reflect the contracting system to be provided by the successful proposer.





Contact: Carlo Di Fava, difavac@ddc.nyc.gov
Phone No.: 718-391-1541

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By signing in the space provided below, the Proposer acknowledges receipt of this Addendum.

THIS ADDENDUM MUST BE SIGNED BY THE PROPOSER FOR THE CONTRACT AND ATTACHED TO THE TECHNICAL PROPOSAL.

Carol DiAgostino
Agency Chief Contracting Officer

Name of Proposer

By _____ **Title** _____



SECTION II. SUMMARY OF THE REQUEST FOR PROPOSALS**A. Background and Objectives of the Project**

The New York City Department of Design and Construction (DDC), Division of Public Buildings, is seeking an appropriately qualified firm to provide consulting services for the provision, implementation, updating and maintenance of a Job Order Contracting System (JOC System), including the provision of software necessary to support the system. A JOC System is a contracting system that will permit DDC and other City agencies to accomplish a large number of small and medium sized construction projects using a limited number of competitively bid requirements contracts.

DDC is currently using a JOC System provided by the Gordian Group, the firm which currently has a consulting contract with DDC. The Specific Requirements included as part of the attached contract are based on the JOC System provided by the Gordian Group. The proposer is entitled to propose a different contracting system for the procurement, implementation and management of small and medium sized construction projects. The Specific Requirements included in the contract will be revised as necessary to reflect the contracting system to be provided by the successful proposer.

B. Joint Ventures and Other Consultant Relationships

There is no minimum requirement for the proportion of work performed by either of the two joint ventured partners. Joint ventures must carry the required insurances either as policies written specifically for the joint venture entity, or by using their existing single entity policies with endorsements written for the joint venture activity.

DDC does not recognize the corporate configuration wherein one company is "in association with" another. Relationships between two or more firms shall be either as joint venture or prime consultant/subconsultant. In the event that a proposal is received wherein two or more firms are described as being "in association with" each other, DDC will treat the relationship as one of prime consultant/subconsultant(s). The evaluation will be handled accordingly, and if selected, the final contract will show only the prime firm on the signature page, and all other firms will be listed as subconsultants in the appropriate exhibit.

C. Contract Term / Not to Exceed Amount

The contract will have a not to exceed amount of \$1,200,000. The term of the contract shall commence on the date of registration by the Comptroller and shall remain in effect for a period of 1,460 consecutive calendar days. At the Commissioner's sole option, the term of the contract may be extended for an additional 365 additional consecutive calendar days.