



**DAVID J. BURNEY, AIA**  
Commissioner

**DONALD HOOKER**  
Agency Chief  
Contracting Officer

November 29, 2006

**ADDENDUM NO. 3**

**PROJECT: HWMWTCA6E, Resident Engineering Inspection Services for the Reconstruction of Beekman Street, Borough of Manhattan**

**PIN: 8502007HW0006P**

**THIS ADDENDUM IS ISSUED FOR THE PURPOSE OF AMENDING THE REQUIREMENTS OF THE REQUEST FOR PROPOSALS AND IS HEREBY MADE A PART OF SAID REQUEST FOR PROPOSALS TO THE SAME EXTENT AS THOUGH IT WERE ORIGINALLY THEREIN.**

**REQUEST FOR PROPOSAL**

**Delete RFP-2 in its entirety and replace with the revised RFP-2 attached to this Addendum.**

**By signing in the space provided below, the Proposer acknowledges receipt of this Addendum. This Addendum must be signed by the Proposer for the contract and attached to the Request for Proposal.**

\_\_\_\_\_  
**Donald Hooker**  
**Agency Chief Contract Officer**

\_\_\_\_\_  
**Name of Proposer**

By \_\_\_\_\_ Title \_\_\_\_\_

**SECTION I. TIMETABLE**A. RFP Issuance

1. Submission Deadline: The proposer shall deliver, on or before 4:00 PM on Monday, December 4, 2006, the Proposal in a clearly marked envelope or package. The Proposal shall consist of one separate, clearly marked, sealed package: (1) the Technical Proposal (1 original and 4 copies). The Proposer shall submit Fee Proposal **ONLY UPON REQUEST**. Submit one original Fee Proposal in a separate, sealed envelope.

Proposals shall be hand delivered to the contact person at the location listed below. Proposals received after the applicable due date and time prescribed in the RFP are late and will not be accepted except at the discretion of DDC pursuant to the applicable section of the City Procurement Policy Board Rules.

Carlo Di Fava (718) 391-1541  
Professional Contracts Section  
Department of Design and Construction  
30-30 Thomson Avenue, 4th Floor (Entrance on 30th Place)  
Long Island City, NY 11101  
E-mail: difavac@ddc.nyc.gov

NOTE: Respondents are held responsible for ensuring that the Proposal is received by the Professional Contract Section by the deadline. Respondents are warned not to rely on signed delivery slips from their messenger services. Occasionally packages are delivered to the School Construction Authority located in the same building and the packages are not forwarded to the DDC Professional Contracts Section in a timely manner. Entrance to DDC is on 30<sup>th</sup> Place, not Thomson Avenue despite our Thomson Avenue house number.

2. Inquiries: In the event a proposer desires any explanation regarding the meaning or interpretation of this RFP, such explanation must be requested in writing, no later than one week prior to the submission date prescribed in the RFP. In the event DDC determines that it is necessary to respond to the inquiry in writing, such response will be furnished as an addendum to the RFP to all potential proposers known to have downloaded the RFP. All addenda will be available on DDC's website. All inquiries must be directed **ONLY** to the contact person listed in Paragraph A (1) above.
3. Addenda: Receipt of an addendum to this RFP by a proposer must be acknowledged by attaching an original signed copy of the addendum to the Technical Proposal. All addenda shall become a part of the requirements for this RFP.