



**NEW YORK CITY DEPARTMENT OF
DESIGN + CONSTRUCTION**

DAVID J. BURNEY, AIA
Commissioner

DONALD HOOKER
Agency Chief
Contracting Officer

PROJECT: Pre-Proposal Conference for City Lights Streetlight Design,
Fabrication, and Testing of Prototypes
PIN: 8502007HW0062P

DATE: Thursday, February 8, 2007

TIME: 10:00 AM to 12:00PM

TO: All Attendees

FROM: Katie Chin
Infrastructure Division / Design Unit

**Pre-Proposal Conference February 8, 2007
Minutes**

Attendees:

David Burney – DDC/Commissioner
Steve Galgano – DOT/Executive Director of Engineering
Dino Y.P. Ng – DDC/Assistant Commissioner – Infrastructure Division
Bharat Parekh – DDC/Director – Infrastructure Division
James A. Cerasoli – DDC/ACCO
Katie Chin – DDC/Infrastructure
Kerry Carnahan – DDC/Architectural and Engineering

Thomas Phifer – Thomas Phifer and Partners
Christoph Timm – Thomas Phifer and Partners
Jim Anderson - Phillips Lighting
Clara Powell – Phillips Lighting
Enrique Peiniger – OVI
Jean Sundin – OVI
Maren Sastmamn – WSNY



GENERAL

The purpose of this meeting is to explain and clarify the RFP and contract for the City Lights Streetlight Design, Fabrication, and Testing of Prototypes. James Cerasoli, ACCO Contract Manager, gave the opening remarks. Dino Y.P. Ng, DDC/Infrastructure Assistant Commissioner gave a general overview of the project.

The meeting was open to question and answer period.

1. Question: What are the deliverables?

Answer: The deliverables are working specification that a lighting manufacturer can use to produce the light pole. i.e. the casting mold; the specification for the dye and etc.

2. Question: Will the pole not be developed or the design process terminated if the cost of fabrication is foreseen as too expensive?

Answer: No, this light pole will be built. There are numerous entities interested in it already and the City has plans to use it in certain projects.

3. Question: Who has proprietary ownership of the street lighting design?

Answer: The city owns the proprietary design for this street lighting design. Hence the City does not pay any royalties to any entity for building or using it. However, the exact model or similar model could be sold to other entities (local, city or state) for their use.

4. Question: When does the Vendex form have to be filled out?

Answer: Only the winning proposer will be required to submit a Vendex form.