



March 2, 2015

ADDENDUM NO. 1

**PROJECT: SEKCWSRV1, SEQCWSRV1, SENCWSRV1, SERCWSRV1, SEXCWSRV1,
Requirements Contract for Professional Land Surveying Services for Various
Infrastructure Projects, Citywide**

PIN: 8502015VP0004P-8P

THE ADDENDUM IS ISSUED FOR THE PURPOSE OF AMENDING THE REQUIREMENTS OF THE
REQUEST FOR PROPOSALS AND IS HEREBY MADE A PART OF SAID REQUEST FOR
PROPOSALS TO THE SAME EXTENT AS THOUGH IT WERE ORIGINALLY THEREIN.

- **The plan deliverables are available on DDC’s Website (<http://ddcftp.nyc.gov/rfpweb>).** The plan deliverable demonstrates the layout and format of a typical Catch Basin Map, Topographical and Property Line Map, Hydrographic Sounding Map, NYCDOT Type Survey and NYCDEP Type Survey. Also enclosed in the plans is the directive for Local Law 96, displaying the elevational datum requirements when completing a NYCDEP Type Survey.

REQUEST FOR PROPOSALS

- **Attachment 7, Schedule B, Page 1:** Please delete its entirety and replace with the revised Schedule B, Page 1 attached to this Addendum.

CONTRACT

- **Exhibit A:** Please delete its entirety and replace with the revised Exhibit A attached to this Addendum.

**Contact: Hemwattie Roopnarine, ramnarah@ddc.nyc.gov
Phone No.: 718-391-1375**

By signing in the space provided below, the Proposer acknowledges receipt of this Addendum.





THIS ADDENDUM MUST BE SIGNED BY THE PROPOSER FOR THE CONTRACT AND ATTACHED TO THE TECHNICAL PROPOSAL.

Veronica Nnabugwu
Deputy Agency Chief Contracting Officer

Name of Proposer

By _____

Title _____



Tax ID # _____

APT E-PIN 85015P0005
PIN # 8502015VP0004P-8P

SCHEDULE B – M/WBE Utilization Plan
Part I: M/WBE Participation Goals

***REVISED**

Part I to be completed by contracting agency

Contract Overview			
APT E- Pin #	<u>85015P0005</u>	FMS Project ID#:	<u>SEKCWSRV1, SEQCWSRV1, SENCWSRV1, SERCWSRV1, SEXCWSRV1</u>
Project Title/ Agency PIN #	<u>Professional Land Surveying Services, Various Projects /8502015PV0004P-8P</u>		
Bid/Proposal Response Date	<u>March 10, 2015</u>		
Contracting Agency	<u>NYC Department of Design and Construction</u>		
Agency Address	<u>30-30 Thomson Avenue</u>	City	<u>Long Island City</u> State <u>NY</u> Zip Code <u>11101</u>
Contact Person	<u>Lea M. Case</u>	Title	<u>MWBE Liaison & Compliance Analyst</u>
Telephone #	<u>(718) 391 - 1003</u>	Email	<u>casele@ddc.nyc.gov</u>

Project Description *(attach additional pages if necessary)*

**Project ID: SEKCWSRV1, SEQCWSRV1,
SENCWSRV1, SERCWSRV1, SEXCWSRV1**

Professional Land Surveying Services, Various Projects

For the Five Borough of NYC to Support Various Infrastructure Projects

M/WBE Participation Goals for Services
Enter the percentage amount for each group or for an unspecified goal. Please note that there are no goals for Asian Americans in Professional Services.

Prime Contract Industry: Professional

Group	Percentage
<u>Unspecified</u>	<u>25%</u>
or	
Black American	UNSPECIFIED
Hispanic American	UNSPECIFIED
Asian American	NO GOAL
Women	UNSPECIFIED
Total Participation Goals	25% Line 1

**Note: For this procurement, individual ethnicity and gender goals are not specified. The total Participation Goal for professional service contracts may be met by using either Black-American, Hispanic-American, Women certified firms or any combination of such firms.*

EXHIBIT A

CONTRACT INFORMATION

- **Type of Services:** Comprehensive Land Survey Services for various projects, as specified by the Commissioner on a Work Order basis for the Boroughs as indicated below.

- **FMS Number / Borough of Selection:**
 - SEK-CWSRV1 _____ Contract #1: Brooklyn*
 - SEQ-CWSRV1 _____ Contract #2: Queens*
 - SEN-CWSRV1 _____ Contract #3: Manhattan*
 - SER-CWSRV1 _____ Contract #4: Staten Island*
 - SEX-CWSRV1 _____ Contract #5: Bronx*

* Consultant(s) selection will be determined on the Quality Based Selection Method with contract award given in order listed above. The Commissioner will issue Work Order(s) to the Consultant for surveying services in the selected Borough and Citywide.

- **Total Not to Exceed Amount :** \$4,500,000

- **Contract Time Frame:**
 - Contract Term: 1095 consecutive calendar days (“ccds”)
 - Renewal of Contract Term: Duration: 365 consecutive calendar days
Increase: up to \$2,000,000
 - Extension of Contract Term: 365 consecutive calendar days

- **Key Personnel:** The individuals listed below were identified by the Consultant in its Proposal for the Contract.

<u>Name</u>	<u>Title</u>	<u>Qualifications</u>
_____	Project Manager	_____ Years of experience: _____
_____	Licensed Surveyor	N.Y.S. Licensed Surveyor Years of experience: _____
_____	Survey Project Manager	_____ Years of experience: _____

- **Insurance Requirements:** General Provisions governing the Contract are set forth in Appendix A. Appendix A is included as an Exhibit to the Contract. Insurance Requirements are set forth in Article 7 of Appendix A. Such article specifies insurance coverage the Consultant is required to provide, as well as insurance coverage its subconsultants and/or subcontractors (if any), are required to provide.

- **Professional Liability Insurance:** The Consultant is providing professional services pursuant to this Contract. The Consultant shall be required to provide Professional Liability Insurance, as set forth in Appendix A, Section 7.03, Paragraph A.

- **Subcontracts:** The Contractor is permitted to enter into any subcontract(s) for surveying services (W/MBE Preferred). Subcontracting is also permitted for non-surveying services, i.e., for Reimbursable Services, as set forth in Article 6. Provisions regarding subcontracting, including the requirements for approval, are set forth in Appendix A. Appendix A is included as an Exhibit to the Contract.