

John Goddard
Agency Chief
Contracting Officer

January 8, 2016

ADDENDUM NO. 1

PROJECT: CS-ER-WCP, Resident Engineering Inspection Services for Pugsley Creek Relief Sewer and Repair of Existing Combined Trunk with Water Main Work, Borough of Bronx

PIN: 8502016SE0016P

THE ADDENDUM IS ISSUED FOR THE PURPOSE OF AMENDING THE REQUIREMENTS OF THE REQUEST FOR PROPOSALS AND IS HEREBY MADE A PART OF SAID REQUEST FOR PROPOSALS TO THE SAME EXTENT AS THOUGH IT WERE ORIGINALLY THEREIN.

Request for Proposals

The RFP is amended as set forth below:

- Delete the Request for Proposal Page 25 in its entirety and replace with the revised Request for Proposal Page 25 attached to this addendum.

Contact: Maritza Ortega, ortegama,@ddc.nyc.gov
Phone No.: 718-391-1542

By signing in the space provided below, the Proposer acknowledges receipt of this Addendum.

THIS ADDENDUM MUST BE SIGNED BY THE PROPOSER FOR THE CONTRACT AND ATTACHED TO THE TECHNICAL PROPOSAL.

John Goddard
Agency Chief Contracting Officer

Name of Proposer

By _____

Title _____

ATTACHMENT 4 (continued)

(B) Actual Direct Salary Information: For each individual identified as Key Personnel in Attachment 3, the proposer shall submit the Actual Annual Direct Salary Information described below.

(1) Actual Annual Direct Salary: An individual's actual annual direct salary shall be the salary amount directly payable to such employee on an annual basis and shall **NOT INCLUDE** any amount for the following costs or payments: (1) any payments for services performed during other than regular business hours (i.e., premium for Night Differential and/or Overtime); (2) any employer payments mandated by law, including without limitation, social security and Medicare taxes, insurance (Worker's Compensation, Employers Liability, Unemployment); (3) any employer contributions to retirement plans, including without limitation pension and/or deferred compensation plans, and (4) any costs for any other fringe and/or supplemental benefits.

(2) Actual Annual Direct Salary on an Hourly Basis: To compute an individual's actual annual direct salary on an hourly basis, the individual's actual annual direct salary, as defined above, shall be divided by 2080.

(3) Payroll Register: To verify the actual direct salary information described above, the proposer must submit the firm's payroll register for the six (6) months prior to submission of the proposal.

(C) Total Estimated Staffing Expenses: In the space provided below, the proposer shall calculate the total estimated staffing expenses for the Project. Such calculation shall be based on the Actual Direct Salary Rate per hour per title and the total estimated hours per title.

| <u>Personnel: Titles and Qualification Requirements</u> | <u>Number of Staff</u> | <u>Maximum Allowable Direct Salary Rate Per Hour</u> | | <u>Total Estimated Hours Per Title</u> | <u>Total Estimated Amount per Title</u> |
|---|------------------------|--|---|--|---|
| Resident Engineer, A-V: | 1 | _____ | x | 9,152 | = _____ |
| Assistant Resident Engineer, A-IV | 1 | _____ | x | 8,448 | = _____ |
| Office Engineer, A-III / N-IV: | 1 | _____ | x | 8,976 | = _____ |
| Assistant Office Engineer, A-II/N-III | 1 | _____ | x | 8,448 | = _____ |
| Senior Inspector, A-II / N-III: | 1 | _____ | x | 8,448 | = _____ |
| Senior Inspector, A-II / N-III: | 1 | _____ | x | 8,448 | = _____ |
| Inspector, A-I / N-II: | 1 | _____ | x | 8,448 | = _____ |
| Inspector, A-I / N-II: | 1 | _____ | x | 8,448 | = _____ |
| Surveyor Party Chief, N-III: | 1 | _____ | x | 528 | = _____ |
| Surveyor Instrument Person, N-II: | 1 | _____ | x | 528 | = _____ |
| Surveyor Rod Person, N-I: | 1 | _____ | x | 528 | = _____ |
| CAD Operator, N-I: | 1 | _____ | x | 1,056 | = _____ |
| Community Liaison: | 1 | _____ | x | 8,096 | = _____ |

Total Estimated Amount for All Titles:
 (Addition of Total Estimated Amount per Title for all titles) _____

Total with Multiplier for Overhead and Profit: _____