

March 22, 2016

ADDENDUM NO. 1

PROJECT: SANDRESQ1, PRELIMINARY AND FINAL DESIGN SERVICES FOR BREEZY POINT COASTAL RESILIENCY, BOROUGH OF QUEENS

PIN: 8502016HW0045P

THE ADDENDUM IS ISSUED FOR THE PURPOSE OF AMENDING THE REQUIREMENTS OF THE REQUEST FOR PROPOSALS AND IS HEREBY MADE A PART OF SAID REQUEST FOR PROPOSALS TO THE SAME EXTENT AS THOUGH IT WERE ORIGINALLY THEREIN.

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The RFP and Contract are amended as set forth below:

Request for Proposals

- Delete pages RFP-1, RFP-2 and replace with the revised page RFP-1, RFP-2 included in this Addendum.

Contract

- Delete in Exhibit G pages 7 and 8 and replace with the revised pages 7 and 8 included in this Addendum.

Contact: Nadira Kayharry, nansaran@ddc.nyc.gov
Phone No.: 718-391-3136

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By signing in the space provided below, the Proposer acknowledges receipt of this Addendum.

THIS ADDENDUM MUST BE SIGNED BY THE PROPOSER FOR THE CONTRACT AND ATTACHED TO THE TECHNICAL PROPOSAL.

Andrew Cammock
Director of Professional Contracts

Name of Proposer

By _____

Title _____

PREFACE

The City of New York is committed to achieving excellence in the design and construction of its capital program, and building on the tradition of innovation in architecture and engineering that has contributed to the City's prestige as a global destination. As part of this effort, the Department of Design and Construction ("DDC") is pleased to announce the following contracting opportunity.

SECTION I. TIMETABLE

A. Pre-Proposal Conference

A pre-proposal conference will be held on **Monday, April 4, 2016 at 10:00 AM**, at DDC headquarter, Conference room 401 – 4th Floor, 30-30 Thomson Avenue, Long Island City, NY 11101. Attendance is strongly encouraged, but not mandatory, to propose on the contract described in this RFP

B. RFP Issuance

Submission Deadline: The proposer shall deliver, on or before **4:00 PM on Monday, April 18, 2016**, the Proposal in a clearly marked envelope or package. The Proposal shall consist of **FOUR** separate clearly marked, sealed packages containing the following: (1) Technical Proposal (1 original and 5 copies), (2) Schedule B: M/WBE Participation Requirements (Attachment 9, 1 original), (3) Doing Business Data Form (Attachment 10, 1 original), and (4) Fee Proposal (Attachment 6, 1 original).

Proposals shall be hand delivered to the contact person at the location listed below. Proposals received after the applicable due date and time prescribed in the RFP are late and will not be accepted except at the discretion of DDC pursuant to the applicable section of the City Procurement Policy Board Rules.

Nadira Kayharry (718) 391-3136
Professional Contracts Section
Department of Design and Construction
30-30 Thomson Avenue, 4th Floor (Entrance on 30th Place)
Long Island City, NY 11101
E-mail: nansaran@ddc.nyc.gov

NOTE: Respondents are held responsible for ensuring that the Professional Contract Section receives the RFP response package by the deadline. Respondents are warned not to rely on signed delivery slips from their messenger services. Occasionally packages are delivered to the School Construction Authority located in the same building and the packages are not forwarded to the DDC Professional Contracts Section in a timely manner. Entrance to DDC is on 30th Place, not Thomson Avenue despite our Thomson Avenue house number.

C. Inquiries:

In the event a proposer desires any explanation regarding the meaning or interpretation of this RFP, such explanation must be requested in writing or by email, no later than one week prior to the submission date prescribed in the RFP. In the event DDC determines that it is necessary to respond to the inquiry in writing, such response will be furnished as an addendum to the RFP to all potential proposers and posted at the DDC website <http://ddcftp.nyc.gov/rfpweb/>. All inquiries must be directed **ONLY** to the contact person listed above.

D. Addenda:

Receipt of an addendum to this RFP by a proposer must be acknowledged by attaching an original signed copy of the addendum to the Technical Proposal. All addenda shall become a part of the requirements for this RFP.

E. RFP Schedule:

The following is the estimated timetable for receipt, evaluation, and selection of proposals. This is only an estimate and is provided to assist responding firms in planning.

1. Identify Consultant: Within four weeks of submission deadline.
2. Complete Registration: Approximately three months from date of consultant selection.
3. Commence Work: Upon receipt of written Advice of Award.

II. SERVICES TO BE PERFORMED BY THE CONSULTANT

Preliminary Design Services: The Consultant shall perform the following Preliminary Design Services in accordance with the **General Requirements (GR), version August 2015**.

TASK 1: Project Development / Identification – GR Section 4.1

TASK 2: Environmental Assessment Statement – GR Section 4.35

The Design Consultant shall follow the GR Section 4.35 with the following exceptions:

The proposed project is expected to be funded with FEMA and CDBG-DR Program HUD Funds and is therefore subject to the National Environmental Policy Act (NEPA), and would require federal approval from FEMA in accordance with 44 CFR Part 10. The environmental review would also need to satisfy requirements of SEQRA (6 NYCRR 617.8) and CEQR (Sections 6-08 and 6-12 of Executive Order No. 91 of 1977), which requires that State and local government agencies consider the environmental consequences of projects over which they have discretionary authority before acting on those projects. The Consultant shall prepare all necessary environmental review documentation and any supplemental studies as applicable to satisfy NEPA and SEQRA/CEQR requirements for the federal, State, and local approvals required to implement the proposed project. It is expected that the federal and State/City environmental review processes and documentation will be coordinated to the extent practicable to avoid duplicative effort (e.g., Environmental Assessment (EA) analyses produced for the NEPA review used or supplemented as necessary to serve as support for the required SEQRA/CEQR findings/documentation).

While the plan is currently at a conceptual level and no conclusions have been drawn regarding potential impact significance, it is noted that the scale of the project may warrant a federal Environmental Assessment (EA). The Consultant proposal should describe its strategy for coordination of the environmental review processes and required documentation. The Consultant will also be responsible for the drafting of the NEPA and SEQRA/CEQR determinations and/or findings to conclude the environmental review, and all associated public notices. As indicated above, the Consultant will be responsible for completing all NEPA documentation necessary for the Environmental Review Record, including, at a minimum, a FEMA-format Environmental Assessment with Statutory Checklist, an Environmental Assessment Factors Checklist, and all necessary SEQRA/CEQR documentation. It is expected that the supporting environmental analyses will include more detailed impact evaluation for all applicable EA checklist and CEQR Technical Manual categories where potential adverse impacts could be expected. The analyses should utilize the methodologies and thresholds identified in the 2014 CEQR Technical Manual.

All environmental review documents/reports will include NEPA/SEQRA/CEQR topics of analysis, as appropriate, to satisfy federal, State and local environmental review requirements. **The Consultant shall coordinate with federal, state, and local environmental resource agencies.** Given the scope of the project, the environmental review documentation would likely necessitate analyses or discussion within technical areas such as:

- Land Use, Zoning and Public Policy
- Open Space
- Socioeconomic conditions
- Historic and Cultural Resources
- Urban Design and Visual Resources
- Natural Resources
- Hazardous Materials
- Water and Sewer Infrastructure
- Transportation
- Air Quality
- Greenhouse Gas Emissions and Climate Change
- Noise
- Public Health
- Neighborhood Character
- Construction
- Floodplain management / floodplain impacts

Permits: The Consultant(s) shall work and coordinate with all required reviewers and agencies regarding the receipt of all necessary documents and permits for compliance resolution. Permits from the following agencies are anticipated for the proposed project:

1. U.S. Army Corps of Engineers
2. NYS DOS - Federal Coastal Zone Management Act
3. NYS DEC
4. NYCDEP Waterfront Revitalization Program

Deliverable(s): The Consultant shall develop a list and schedule of necessary permits and approvals, prepare and submit permit studies and documentation.

TASK 3: Community Outreach

The Community Outreach Task described below is intended to run the course of the Project. Throughout the Project, under the direction of the Project Team, the Design Consultant shall engage with community stakeholders to set priorities for purposes of review and comment, and to shape the Project's process.

In consultation with the Project Team, the Design Consultant shall meet with Community Boards, non-profits, the Council Members, the Borough President, other elected officials, adjacent property owners, and other interested groups, which are anticipated to include U.S. National Park Service / Gateway National Recreation Area, Parks and Recreation, USFWS, NYS & NYC DOT, Sanitation, private utility companies, etc.

Stakeholders Meetings