



**DAVID J. BURNEY, AIA**  
Commissioner

**DAVID RESNICK, AIA**  
Deputy Commissioner  
Structures

**REBECCA J. CLOUGH, RLA**  
Assistant Commissioner  
Structures  
Corrections/Courts

**Project:** Brooklyn Detention Center  
**Date:** 03/28/08  
**Time:** 10:00am  
**To:** All Attendees  
**From:** Faye Gianoulade

## Pre-Proposal Conference March 28, 2008 Notes

**Attendees:**

Commissioner Martin Horn – DOC  
Deputy Commissioner Robert Maruca – DOC  
Chief of Staff – Judith LaPook – DOC  
Assistant Commissioner Joseph Ruggiero – DOC  
Mai Allan - DOC  
Deputy Commissioner David Resnick – DDC  
Assistant Commissioner Rebecca Clough – DDC  
Deputy Program Director Ann-Marie Brooks - DDC  
Richard Brotherton - DDC  
Faye Gianoulade – DDC  
Jim Cerasoli – DDC  
Carlo DiFava - DDC  
Kareem Alibocas – DDC/ACCO – [alibocaka@ddc.nyc.gov](mailto:alibocaka@ddc.nyc.gov)

NAME	FIRM	EMAIL / TELEPHONE #
Jack A. King, AIA	Fletcher Thompson	jking@ftae.com/732-907-6812
Louise J. Passick	Ellana Inc.	lpassick@ellana.net/212-971-0936
Peter R. Verne, AIA	Urbahn Architects	vernep@urbahn.com/212-239-0220
Ron Check	Weidlinger Associates Inc.	Wai.com/212-367-3000
Edward Bredow, AIA	SBLM Architects	ebredow@sblm.com/212-995-6500
Donald Henry	Urbahn Architects	henryd@urbahn.com/212-239-0220
Misam Imam	Thornton Tomasetti	MImam@ThorntonTomasetti.com/917-661-7800
John R. Kimball	L. Robert Kimball& Assoc.	Kimbjohn@lrkimball.com/814-472-7700
Csaba S. Balazs, AIA	L. Robert Kimball& Assoc.	balazc@lrkimball.com/814-472-7700
Peter D'Andrilli, AIA	Cooper, Robertson & Partners	pdandrilli@cooperrobertson.com/212-247-1717
Paul Zembscu	Ramsa	212-762-5100

Steven C. Smith	VJ Associates	ssmith@vjassociates.com/516-932-1010
William m. Singer, AIA	Gruzen Samton	wsinger@gruzensamton.com/212-477-0900
Ken Ricci, FAIA	RicciGreene Associates	Ken@riccigreene.com/212-563-9154
Joanna Callas	Paco Group	jcallas@pacogroup.com/212-685-0578
Frank Eilam, AIA	Karlsberger Architecture P.C.	FEilam@karlsberger.com/212-685-2883
James Lambros	RicciGreene Associates	jim@riccigreene.com
Kenneth Drucker	HOK	Kenneth.Drucker@hok.com
Kristen Henry	HOK	Kristen.henry@hok.com
Scott A. Hemlock, AIA	HOK	Scott.hemlock@hok.com/1202-944-1558
Peter Krasnow, FAIA	Peter Krasnow Architect PLLC	PK_FAIA@MSN.com/917-207-4520
Joseph Coppola	Dattner Architects	jcoppola@dattner.com/212-207-2660
Harjit Jaiswal	Ramsa	h.jaiswal@ramsa.com/212-967-5100
David Golab	Superstructures	dgolab@superstructures.com/212-505-1133
Dan Deitz	Gruzen Samton	ddeitz@gruzensamton.com/212-477-0900
James Kessler, AIA	HOK	Jim.kessler@hok.com/202-944-1544
Joel E. Davidson, AIA	STV Incorporated	Joel.davidson@stvinc.com/212-777-4400
Frank A. Messineo, AIA	USA Architects	fm@usaarchitects.com/908-393-0609
Paul Montero	Lakhani&Jordan Engineers,P.C.	pmontero@lakhanijordan.com/212-338-9020
Harshad Lakhani, P.E.	Lakhani&Jordan Engineers,P.C	Hlakhanijordan.com/212-338-9020
Kim Toscano	Toscano Clements Taylor	ktoscano@tctcost.com/631-392-1400
Hamid R. Adib, P.E.	WSPCS	Wspcs.com/212-687-9888
Antonio Figueroa, AIA	Lee Harris Pomeroy Architects	afigueroa@lhparch.com/212-334-2600
Dayo B. Babalola, AIA	DBB Architecture, P.C.	dbb@dbbarchitecture.com/914-304-4343
Maria Wilpon	BL Companies Architecture	mwilpon@blccompanies.com/212-529-6543
Charles Arnold	Krisra Associates	chuckarnold@aol.com/212-674-8020
Robert Karamitsos	HOK	Robert.karamitsos@hok.com/202-944-1505
Sue-Anne Chong	DMJM Design	Sue.chong@dmjmhn.aecom.com/917-522-2950
Scott Hollas, AIA	DMJM Design	Scott.hollas@dmjmhn.aecom.com/917-522-2875
Duncan M. Black, AIA	El Team	dblack@eiteam.com/716-876-4669
Mark E. Tufaro, AIA	Heery International, Inc.	mtufaro@heery.com/215-564-9977
Donald I. Currie, AIA	STV Architects Inc.	curriedl@stvinc.com
Juergen Riehm	1100:ARCHITECT	JR@1100Architect.com/212-6451011
Sai S. Barade, PE	IAQ Systems Inc.	sbarade@iaqsys.com/212-484-9888
Harjit Jaiswal	Robert A.M. Stern Architects	h.jaiswal@ramsa.com/212-967-5100

DDC's Assistant Commissioner Rebecca Clough provided introductions and welcoming remarks. Deputy Commissioner David Resnick emphasized the project's operational and neighborhood challenges. DOC's Deputy Commissioner Robert Maruca briefly described the rationale for this project. DDC's Professional Contract representative Kareem Alibocas identified himself as the point-of-contact for this RFP, explained the two-stage proposal format, mentioned the RFP contained MWBE requirements, and referred to page 2 for further

information. DDC's Senior Design Liaison Richard Brotherton projected images and provided narrative descriptions of the project site and the interior of the existing building.

During the proceedings, it was announced that addenda will be issued:

- revising the budget amount to \$450 million
- Containing the conference sign-in sheet and photo images.

The RFP and addenda are available at DDC's website: <http://ddcftp.nyc.gov/rfpweb/>. Specific questions are to be directed to contract manager at the addresses listed on page RFP-2.

The following is a summation of questions and answers from the conference.

**Question:** Can both sides of the 11x17 inch project portfolio sheets be used?

**Answer:** Present each project on one side of a single 11x17 sheet; including all text.

**Question:** Should there be one project per page?

**Answer:** There should be no more than one project per page.

**Question:** Should the project portfolio be five pages?

**Answer:** Provide a portfolio of up to five projects, one project per page.

**Question:** Is it more important to show excellence in design, be it solutions or innovative responses to problems, or should the proposal be more specific to Department of Correction requirements?

**Answer:** Presented projects should be of similar size and type. Proposals should represent the firm's capability to respond to all of the challenges of the project.

**Question:** Will the slide presentation be posted on the website?

**Answer:** It will be available in a format yet to be determined.

**Questions:** Can you talk about the desire of DOC to continue to operate during construction?

**Answer:** The courthouse is across the street from the jail. Inmates transported from other jails for court proceedings are safely delivered to the court through the jail's sally port and underground tunnel. This delivery must continue through the construction period.

**Question:** Are there plans to re-populate the jail during the construction period.

**Answer:** No.

**Question:** Given that you are not recognizing associations and joint ventures for the Stage I submittal, should there still be a total of five projects presented.

**Answer:** The submittal should be up to five projects.