



NEW YORK CITY DEPARTMENT OF
DESIGN + CONSTRUCTION

DAVID J. BURNEY, FAIA
Commissioner

CAROL DIAGOSTINO
Agency Chief
Contracting Officer

Project: PW348-54, Construction Management/ Design/ Build for Removal/ Upgrade/ Replacement of City-Owned Petroleum Storage Tanks, Citywide
Date: September 16, 2009
Time: 10:00am
To: All Attendees
From: Kareem Alibocas

Pre-Proposal Conference September 16, 2009 Notes

Attendees:

Deputy Director, Afsar Samani - DDC
Project Director, Jerry Aliberti - DDC
Contract Administrator, Sundari Chockalingam - DDC
Sr. Project Manager, Mehrzad Asbagh - DDC
Contract Manager, Kareem Alibocas - DDC

GENERAL

The purpose of this meeting is to clarify the RFP and contract for the Removal/ Upgrade/ Replacement of City-Owned Petroleum Storage Tanks.

The Meeting was opened by Ms. Afsar Samani, Deputy Director of Health/ Human Services and Transportation. Ms. Samani gave a brief overview of the Request for Proposal and a description of the specific requirements set forth in the contract.

This work is intended to facilitate compliance with New York State Department of Environmental Conservation (NYSDEC) regulations.

The due date for the proposal is September 29, 2009.



The contract will be initiated with a design component, followed by the preparation of construction bid packages. Tank subcontractors will perform the tank construction work. Fire suppression systems will be required for gasoline tank work.

The City is currently negotiating a consent order with NYSDEC in regards to heating oil tanks. Once finalized, tank tightness testing will need to be performed on certain tanks. The end result may be that more tank related design and construction work will be added to this contract.

This is a 15 million dollar contract, of which, 10 million is allocated for construction, 4.2 million for staffing, 200 thousand for miscellaneous expenses, and 600 thousand for additional services.

The attendees were asked to present questions.

1) Question: Is DDC contracting with a tank tightness testing company to perform tank tightness tests?

Answer: Once the general scope of work is identified for heating oil tanks, the CM/Design Consultant will have site surveys and tank tightness tests performed. The CM/Design Consultant is expected to subcontract the tank tightness testing work.

2) Question: Will DDC be contracting with a tank tightness testing contractor to perform this work?

Answer: No, the subcontractor will be hired by the CM/Design Consultant.

3) Question: Is this a capital project?

Answer: This contract is considered to be a capital project; however, the tank tightness testing portion of the work will be paid for by expense funds.

4) Question: Is any remediation work expected in this contract?

Answer: Only incidental remediation work will be required, such as, sampling and removing contaminated soil within the vicinity of a tank. Tanks that are closed or removed will require a tank closure report, however, full groundwater and soil remediation (closure of “spill numbers”) is not part of this contract.

5) Question: Who will remove and dispose of the contaminated soil?

Answer: The CM/Design Consultant’s subcontractor will remove and dispose of incidental contaminated soil and provide disposal documentation to DDC.

6) Question: Does this contract require bonding of the subcontractors?

Answer: Bonding of the subcontractors is not required under this contract.

7) Question/Comment: Regarding the responsibility of the design firm....



Answer/Comment: The design firm is a subconsultant to the CM and is expected to have tank design experience.

8) Question: Do the sites in this contract contain all heating oil tanks?

Answer: No, there may be other petroleum related tanks, such as, gasoline, diesel, and waste oil.

9) Question: Is this a quality based selection process?

Answer: Yes, as set forth in the RFP, the evaluation process considers:

- 1) Experience of CM and design firm
- 2) Experience of individual project team members
- 3) Technical approach
- 4) Firm capabilities

The staff multiplier will be negotiated at the end of the selection process.

There are 19 sites currently assigned to this contract – 13 FDNY, 4 DOT, and others.

Sites will be added as work progresses – scope depends on clients' needs.

Clients are all mayoral agencies, such as, FDNY, DOT, NYPD, etc.

10) Question: Does DDC have a projected start date for this contract?

Answer: The proposals are to be submitted by September 29th. Several months are needed for the entire approval process. Work will start before July of 2010.

11) Question: What is the role of the Resident Engineer?

Answer: The Resident Engineer is the construction superintendent or construction inspector at the site.

12) Question: Is only one PE required to be on staff?

Answer: The Senior Project Engineer on the design team is required to be a PE. This is the minimum requirement.

The salary rates set forth in the RFP schedule are the maximum amount allowable. The rates will be determined by experience and company payroll sheets.

Additional questions can be directed to Kareem Alibocas.

The meeting was adjourned at 10:45AM.

Please see the attached sign-in sheet for the firms in attendance



PRE-PROPOSAL ATTENDANCE LOG

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Citywide

PIN: 8502009VP0041P

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URS	HARVEY ROBERTS MICHAEL ENGELISIT	42-15 CRESCENT STREET SUITE 807 LONG ISLAND CITY NY 11101	T: 718 786-3838 Fax 718 786-3848	harvey-roberts@ URS Corp.com
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URS CORPORATION	Roger Stevens	11	914 633 7500	RSTEVENS@PMSM.COM Cam
URS CORPORATION	HARVEY ROBERTS	42-15 CRESCENT ST. SUITE 807 LONG ISLAND CITY, NY 11101	718 786-3838	HARVEY_ROBERTS@URS.CORP.COM

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