



NEW YORK CITY DEPARTMENT OF
DESIGN + CONSTRUCTION

DAVID J. BURNEY, FAIA
Commissioner

CAROL DIAGOSTINO
Agency Chief
Contracting Officer

Project: HWKF2007, CM/Design/Build for the Purchase and Installation of New Asphalt Plant Equipment for the Hamilton Avenue Pant, Operated by the NYC Department of Transportation, Borough of Brooklyn

Date: December 7, 2010

To: All attendees

From: Hemwattie Roopnarine

Pre- Proposal Conference December 7, 2010 Notes

Attendees:

Program Director, Frederick Douglass-DDC
Deputy Program Director, Glenn Brue-DDC
Senior Project Manager, Sam Atieh-DDC
Director of Professional Contracts, John Katsorhis-DDC
Deputy Director Office of Equal Opportunity, James Cerasoli-DDC
Contract Administrator, Sundari Chockalingham-DDC
Contract Manager, Hemwattie Roopnarine-DDC

GENERAL

The purpose of this meeting is to clarify the RFP and contract for the purchase and installation of new asphalt plant equipment for the Hamilton Avenue plant, operated by the NYC Department of Transportation, Borough of Brooklyn. The meeting was held at the Hamilton Avenue Asphalt Plant, located at 448 Hamilton Avenue, Brooklyn, N.Y., 11215.

Mr. Frederick Douglass, Program Director of the DDC Transportation Unit opened the meeting by introducing DDC and DOT personnel.

The Department of Design and Construction is seeking a construction management design/build firm (CM) to provide services necessary and needed for the project, these services including design, pre-construction, construction, post construction and training of DOT personnel on the new installed equipment.





The work will involve removing and installation of asphalt plant equipment, including plumbing and electric work, in addition to design and construction of storm water drainage system.

The attendees were informed that the location of the plant is next to the Gowanus Expressway; therefore the delivery of the equipment might take place after normal working hours.

The CM is required to identify their design consultant in their proposal.

A list of pre-qualified asphalt plant manufacturers is included in the RFP package.

A very important item in the RFP is the down-time of the equipment, which is the time the plant can be off-line from November 15th to March 31st.

The project duration is 730 days which includes pre-construction, construction, post-construction and installation of equipment, designing and constructing site drainage system. The project budget is \$9,500,000.00 which includes construction services, construction, miscellaneous expenses and any additional services needed for the project.

Mr. Cerasoli, the Deputy Director of DDC Office of Contract Opportunity, stated that this project will be subject to Local Law 129 (LL129). Details of the Local Law, as well as the subcontractor participation goals are outlined on Page 24 of the RFP. For this project, site work (which represents 25% of the entire project) is subject to LL129. Additionally, 50% of the site work must include W/MBE certified contractors. The equipment portion and the design work are not subject to LL129.

Mr. Cerasoli provided the attendees with his telephone number and his e mail address, Mr. Cerasoli's telephone number is (718) 391-1549 and his e-mail address is Cerasoli@ddc.nyc.gov.

Mr. Katsorhis, the Director of Professional Contracts at DDC stated that this project falls under the renovation Project Labor Agreement (PLA). Attached with the minutes of the meeting please find the additional information about the PLA.

The attendees' attention was directed to the following pages of the RFP: Page RFP-12 (Technical Proposal Evaluation Criteria), Page RFP-14, Paragraph C (Contractual Requirements), and Page RFP-18, Attachment 2 (Fee Proposal Form).

Mr. Douglass opened the floor for questions.

1) Question: How many contracts will be bid by the CM?

Answer: The selected CM will be required to bid two separate contracts. One will be an RFP for the asphalt plant equipment using the manufacturers listed on Attachment 5. The second contract will be for the site work, which will be via competitive sealed bidding.





2) **Question:** Who will hold the manufacturers contract?

Answer: The CM will hold the contract; this is a design/build contract, not a CM-managed contract.

3) **Question:** Are the manufacturers on the list you provided in the RFP in agreement with PLA?

Answer: Yes they are. All were contacted and they agreed to the PLA.

4) **Question:** Are the manufacturers required to abide by the PLA since most of them are outside the City?

Answer: Yes, this PLA applies only on the labor work performed in the City on a City project.

5) **Question:** What will be the designer's role?

Answer: The designer will be designing the site drainage system, and coordinate the layout of the equipment which will be provided by the manufacturers. Please refer to page 78 of the contract.

6) **Question:** Who will be providing the specification of the equipment?

Answer: DOT will provide the performance specifications requirements for the asphalt plant equipment. The CM will incorporate the specification into the construction contract documents.

7) **Question:** Is there information in the RFP on new asphalt equipment technology?

Answer: No, DOT will provide the performance specifications to the selected CM. DOT is interested in the forefront of the asphalt technology such as warm-mix asphalt production.

8) **Question:** Is the CM required to provide bond?

Answer: No, however the sub contractor may be required to provide bond if directed by DDC.

9) **Question:** Is the CM at risk of liquidated damages if the deadline is not met?

Answer: No, however the CM is advised to refer to Article 8 (Project Schedule) in the contract.

10) **Question:** If the CM is a M/WBE does that count towards meeting the M/WBE requirement?

Answer: No, it does not count towards meeting the M/WBE requirement.

11) **Question:** Who is choosing and approving the manufacturers?

Answer: The manufacturer's services will be procured via a RFP procurement process. The CM will issue an RFP approved in advance by the City.





12) Question: The down time you stated will only apply to replacing the equipment?

Answer: Yes, it will only apply to replacing the equipment.

13) Question: When is the start date?

Answer: Please refer to page 2 of the RFP.

14) Question: Can we get an extension of time to place the bid?

Answer: No, we will not extend the RFP submission date.





Project Labor Agreement Information

This project is subject to a Project Labor Agreement [“PLA”] entered into by The City of New York with the affiliated and related building trade unions of the Building and Construction Trades Council of Greater New York [“New York Building Trades”]. More specifically, this project is under the Renovation PLA. The successful bidder must be willing to assent to the terms of the Renovation PLA when requested prior to award of contract.

ALL prospective bidders are advised to read the Notice to Bidders and the PLA very carefully prior to submitting a bid on this project. The local collective bargaining agreements referred to in the PLA as Schedule A collectively are available on a disk if requested by a prospective bidder from the ACCO.

Prospective bidders and subcontractors need not have any other labor agreements involving the New York Building Trades in order to bid on this project. Any/all prospective subcontractors who are submitted by the successful contractor for subcontractor approval to the agency must also assent to the terms of the PLA prior to request for approval.

The PLA will require the contractor and subcontractors to work exclusively or primarily with trade labor referred by the various local unions referenced in the PLA. The provisions for union referral in hiring are in Article 4 of the PLA and the various exceptions to union referral in hiring are also outlined in Article 4 of the PLA.

All trade workers on this project will be represented by the New York Building Trades as either building trade union members or agency shop dues payer affiliates with the appropriate local union. All benefit fund payments required under NY State Labor Law 220 will be paid to joint trusteed funds and contractors falling into arrears as to such payments will be subject to the provisions of PLA Article 11.

Any questions on the PLA may be submitted in writing in the same manner as other questions on the plans, specifications or other requirements of this bid. Before submitting a question in writing, please review the “PLA Frequently Asked Questions” document on the Mayor’s Office of Contract Services website, at www.nyc.gov/mocs.





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Pre-Proposal Conference Attendance Sheet

Project: HWKF2007, CM/Design/Build for the Purchase and Installation of New Asphalt Equipment of the Hamilton Avenue Asphalt Plant, Operated by NYC Department of Transportation, Borough of Brooklyn

Date: December 7, 2010

	Print Name	Name of Firm	Telephone Number
1	DAVID HECHT	HAKS dhecht@haks.net	212-747-1997
2	KHALED HUSEIN	HAKS khusein@haks.net	2127471997
3	Manny Beigelmacher	Munoz Engineering, P.C.	212-967-6588
4	Charles McHugh	Munoz Engineering, P.C.	917-572-3148 212
5	DINESH PATEL	HAIDER ENGINEERING, P.C.	516-378-2278
6	SYED HAIDER	HAIDER ENGINEERING (MBE)	516-378-2278
7	BOB HATFIELD	Almiy	260-672-3004
8	Mike Shurtz	"	"
9	JEFF MEEKER	MEEKER EQUIPMENT	215-361-2900
10	DAN SCULLY	TULLY CONSTRUCTION	718-446 7000
11	KEN TULLY	TULLY CONSTRUCTION	718 446 7000
12	Amanda Good	X NYCDOT	212 788 1145
13	Crady Flamm	NYCDOT	212 839-6521
14	SCOTT ROVETO	NYCDOT	646-879-4024





	Print Name	Name of Firm	Telephone Number
15	Matt Tebo	Kilwit	201-832-2301
16	Ed Romine	OSWEILER BROS. EQUIPMENT	845-928-2710
17	Tom BULLA	ASTEC	473-867-420
18	BILL SCOTTON	ASTEC	401-644-2632
19	Sue Bayat	EnTech W/DBE	646-722-0000
20	Linda Reardon	The RBA group	212-741-8090
21	David Stermen	DOT	718-369-4244
22	Donald Bornkamp	h/w	917-559-8299
23	ANTHONY BORDENCA	DOT	718-369-4246
24	Michael DiVerniero	DOT	718-369-4235
25	Sundari Chockalingam	DDC	718-391-2456
26	Augustine Montalvo	DOT-	718-839-9003
27	GALILEO ORLANDO	DOT	212-859-1610
28	Karen Taylor	Langan Engineering	212-479-5453
29	Glenn Bue	DDC	718-391-2648
30	SAM ATIEH	DDC	718-391-1074
31	JOHN KATSORHIS	DDC	718-391-2263
32	JIM CERASOLI	DDC-OCO	718-391-1549
33	Frederick Douglass	DDC Program Director	718-391-1195
34	Hemvathi Ropnarue	DDC Contract Manager	718-391-1075
35	YELENA FASAN	WASA	212-420-1160
36	Regina Smith	Wolvi	347-672-4724
37	Peter Sambelis	DOT	212-839-8920

