



NEW YORK CITY DEPARTMENT OF  
DESIGN + CONSTRUCTION

**DAVID J. BURNEY, FAIA**  
Commissioner

**CAROL DIAGOSTINO**  
Agency Chief  
Contracting Officer

December 28, 2010

**ADDENDUM NO. 2**

**PROJECT: QED983, Resident Engineering Inspection Services for the Installation of Trunk and Distribution Water Mains, Construction of Storm Sewers and Outfall, and Construction of Sanitary Sewers in the Beach 94<sup>th</sup> Street, Borough of Queens**

**PIN: 8502011WM0003P**

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THE ADDENDUM IS ISSUED FOR THE PURPOSE OF AMENDING THE REQUIREMENTS OF THE REQUEST FOR PROPOSALS AND IS HEREBY MADE A PART OF SAID REQUEST FOR PROPOSALS TO THE SAME EXTENT AS THOUGH IT WERE ORIGINALLY THEREIN.

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**REQUEST FOR PROPOSALS**

The Request for Proposals is amended as set forth below:

1. Attachment 3, Page RFP-19: Delete in its entirety and replace with the revised Attachment 3, Page RFP-19 attached to this addendum.

**CONTRACT DOCUMENT**

The contract is amended as set forth below:

2. Exhibit B: Delete in its entirety and replace with the revised Exhibit B attached to this addendum.

**Contact: Maritza Ortega, ortegama@ddc.nyc.gov**  
**Phone No.: 718-391-1542**





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**By signing in the space provided below, the Proposer acknowledges receipt of this Addendum.**

**THIS ADDENDUM MUST BE SIGNED BY THE PROPOSER FOR THE CONTRACT AND ATTACHED TO THE TECHNICAL PROPOSAL.**

\_\_\_\_\_  
**Carol DiAgostino**  
**Agency Chief Contracting Officer**

\_\_\_\_\_  
**Name of Proposer**

**By** \_\_\_\_\_

**Title** \_\_\_\_\_



**ATTACHMENT 3 (continued)**

- (1) Actual Annual Direct Salary: An individual's actual annual direct salary shall be the salary amount directly payable to such employee on an annual basis and shall **NOT INCLUDE** any amount for the following costs or payments: (1) any payments for services performed during other than regular business hours (i.e., premium for Night Differential and/or Overtime); (2) any employer payments mandated by law, including without limitation, social security and Medicare taxes, insurance (Worker's Compensation, Employers Liability, Unemployment); (3) any employer contributions to retirement plans, including without limitation pension and/or deferred compensation plans, and (4) any costs for any other fringe and/or supplemental benefits.
- (2) Actual Annual Direct Salary on an Hourly Basis: To compute an individual's actual annual direct salary on an hourly basis, the individual's actual annual direct salary, as defined above, shall be divided by 2080.
- (3) Payroll Register: To verify the actual direct salary information described above, the proposer must submit the firm's payroll register for the six (6) months prior to submission of the proposal.

**(C) Total Estimated Staffing Expenses:** In the space provided below, the proposer shall calculate the total estimated staffing expenses for the Project. Such calculation shall be based on the Actual Direct Salary Rate per hour per title and the total estimated hours per title.

<u>Personnel: Titles and Qualification Requirements</u>	<u>Number of Staff</u>	<u>Actual Direct Salary Rate Per Hour</u>		<u>Total Estimated Hours Per Title</u>	=	<u>Total Estimated Amount per Title</u>
Resident Engineer, A-V:	1	_____	x	4,928	=	_____
Office Engineer, A-III / N-IV	1	_____	x	4,224	=	_____
Senior Inspector, A-II / N-III:	1	_____	x	4,224	=	_____
Inspector, A-I / N-II:	1	_____	x	4,224	=	_____
Inspector, A-I / N-II:	1	_____	x	4,224	=	_____
Community Liaison, N-II	1	_____	x	4,048	=	_____
CADD/Drafter	1	_____	x	845	=	_____
Total Estimated Amount for All Titles: (Addition of Total Estimated Amount per Title for all titles)						_____
Total with Multiplier for Overhead and Profit:						_____

The proposer must sign the Fee Proposal in the space provided below.

\_\_\_\_\_  
Name of Firm

By: \_\_\_\_\_  
Signature of Partner or Corporate Officer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Telephone No.

\_\_\_\_\_  
EIN #

**EXHIBIT B**

**PERSONNEL FOR THE PROJECT**

Key Personnel: The Engineer specifically agrees to assign to the Project for its entire duration, the individuals identified below as Key Personnel. These individuals were identified by the Engineer in its Proposal for the Contract. The Actual Direct Salary Rate per Hour for each individual was submitted by the Engineer in its Fee Proposal for the Contract.

<b>Title</b>	<b>Name</b>	<b>Actual Direct Salary Rate per Hour</b>
Project Executive:	_____	Not Applicable
Resident Engineer:	_____	_____
Office Engineer:	_____	_____
Senior Inspector:	_____	_____

Staffing Requirements: Staffing requirements for the Project are set forth below, including: (1) required titles of personnel for the Project, (2) qualification requirements per title, (3) total estimated hours per title, and (4) Maximum Allowable Direct Salary Rate per hour per title. Additional qualification requirements for Key Personnel are set forth in Exhibit C.

<b>Personnel: Titles and Qualification Requirements</b>	<b>Number of Staff</b>	<b>Maximum Allowable Direct Salary Rate Per Hour</b>	<b>Total Estimated Hours Per Title</b>	<b>Total Estimated Amount per Title</b>
Resident Engineer, A-V:	1	_____ x	4,928	= _____
Office Engineer, A-III / N-IV:	1	_____ x	4,224	= _____
Senior Inspector, A-II / N-III:	1	_____ x	4,224	= _____
Inspector, A-I / N-II:	1	_____ x	4,224	= _____
Inspector, A-I / N-II:	1	_____ x	4,224	= _____
Community Liaison:	1	_____ x	4,048	= _____
CADD/Drafter:	1	_____ x	845	= _____
Total Estimated Amount for All Titles: (Addition of Total Estimated Amount per Title for all titles)				_____
Total with Multiplier set forth in Exhibit A:				_____