



NEW YORK CITY DEPARTMENT OF
DESIGN + CONSTRUCTION

DAVID J. BURNEY, FAIA
Commissioner

CAROL DIAGOSTINO
Agency Chief
Contracting Officer

April 15, 2013

ADDENDUM NO. 3

PROJECT: Resident Engineering Inspection Services for Prior Notice Sidewalks, Boroughs of Queens, Brooklyn, Bronx, Manhattan, Citywide and Staten Island

PIN: 8502013HW0052P-57P

THE ADDENDUM IS ISSUED FOR THE PURPOSE OF AMENDING THE REQUIREMENTS OF THE REQUEST FOR PROPOSALS AND IS HEREBY MADE A PART OF SAID REQUEST FOR PROPOSALS TO THE SAME EXTENT AS THOUGH IT WERE ORIGINALLY THEREIN.

RFP

- The RFP is amended as set forth below:

Delete Table of Contents and replace with revised Table of Contents. Attachment 11 has been added.

Contact: Jia Mei, meij@ddc.nyc.gov
Phone No.: 718-391-2264





By signing in the space provided below, the Proposer acknowledges receipt of this Addendum.

THIS ADDENDUM MUST BE SIGNED BY THE PROPOSER FOR THE CONTRACT AND ATTACHED TO THE TECHNICAL PROPOSAL.

Carol DiAgostino
Agency Chief Contracting Officer

Name of Proposer

By _____

Title _____



DEPARTMENT OF DESIGN AND CONSTRUCTION

REQUEST FOR PROPOSALS

FOR RESIDENT ENGINEERING INSPECTION SERVICES FOR:

PROJECT: HWS2013Q, HWS2013K, HWS2013X, HWS2013M, HWS2013CW, HWS2013R

**RESIDENT ENGINEERING INSPECTION SERVICES FOR PRIOR NOTICE SIDEWALKS,
RECONSTRUCTION AND REPLACEMENT, BOROUGHES OF QUEENS, BROOKLYN, BRONX,
MANHATTAN, CITYWIDE AND STATEN ISLAND**

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CHARTER § 312(A)**

APPENDIX 1 – CONTRACT DOCUMENT

Revised 4/15/2013



Printed on paper containing 30% post-consumer material.

ATTACHMENT 11

DISPLACEMENT DETERMINATION FORM- PURSUANT TO CITY CHARTER § 312(A)

Displacement Determination Form – Pursuant to City Charter § 312(a)
(for PSRs or equivalent pre-procurement documents)

This form must be used to certify whether or not there is displacement in the instant contracting action, as defined in City Charter § 312(a) (as amended by Local Law 63 of 2011). You can either certify that there is no displacement by completing Part 1 of this form, or you can certify that there is displacement by completing Part 2 of this form.

If the contract that you are awarding is a task order contract that does not simultaneously result in the award of a first task order, then you must check the box on the bottom of this page; displacement determinations will be made in conjunction with the issuance of task orders pursuant to the subject contract. If the contract that you are awarding does simultaneously result in the award of a first task order, then the displacement determination for that first task order must be done prior to issuance of the solicitation and you must complete either Part 1 or Part 2 of this form.

If you have any questions about Local Law 63 or about completing this form, please contact the Mayor's Office of Contract Services at APTL63@cityhall.nyc.gov or (212) 788-0010.

Procurement Description:

APT EPIN: 85013P0010

Your Name: N. Venugopalan

Phone: 718-391-2283

Email: VENUGOPA@ddc.nyc.gov

Please specifically identify the service(s) being procured.

Resident Engineering Inspection Services for the installation of prior notice sidewalks at various locations in Brooklyn, Bronx, Manhattan, Queens, Staten Island and Citywide

- If the contract to be awarded as a result of this procurement action is a task order contract (multiple or single award and multiple or single agency) that does not simultaneously result in the award of a first task order, then displacement determinations will be made in conjunction with the issuance of task orders pursuant to the subject contract. (Check this box *only* if you are completing this form for a task order contract that will not simultaneously result in the award of the first task order. If you check this box, do not fill out the remainder of this form.)

If the contract to be awarded as a result of this procurement action *does* simultaneously result in the award of a first task order, then the displacement determination for that first task order must be done prior to issuance of the solicitation and you must complete either Part 1 or Part 2 of this form.

Revised 4/15/2013

RFP-54

Part 1: Certification of No Displacement

The Agency has determined that the contract resulting from this procurement action *will not* result in the displacement of any City employee within this Agency, as defined by Charter § 312(a).

The basis upon which the Agency has made this determination (Please answer *all* questions under Part 1):

Do any civil service and/or job titles within this Agency currently perform the services sought by the proposed contract and/or services of a substantially similar nature or purpose?

Yes No

If so, list the names of such titles and the extent to which Agency employees within such titles currently perform such services.

civil engineer, highway/sewer inspector

DDC employees in the above civil service titles currently perform similar work up to approximately 30% of the entire portfolio of projects.

Do the services sought by the proposed contract expand, supplement, or replace existing services?

Yes No

In either event, include a detailed description comparing the services sought by the proposed contract with such existing services.

Currently the agency can provide in-house construction supervision services for up to 30 percent of its existing portfolio needs. The construction supervision services sought by the proposed contract will supplement the existing capacity.

Is there capacity within the Agency to perform the services sought by the proposed contract?

Yes No

If not, provide a detailed description specifying the ways in which the Agency lacks such capacity.

Constraints imposed by a personnel service budget coupled with fluctuations in our capital construction portfolio has prevented the agency from hiring additional professional staff to meet all resident engineering inspection needs in-house.

For the term of the proposed contract, list the projected headcount of employees within such titles or employees who perform such services and/or services of a substantially similar nature or purpose.

civil engineer (78), highway/sewer inspector (5)

Check this box to confirm that none of the below events have occurred within the Agency in the past three years.

- The displacement of a City employee within the agency who performs or has performed the services sought by the proposed contract and/or services of a substantially similar nature or purpose; or
- The announcement of spending reductions in connection with a budgetary program, including but not limited to a Program to Eliminate the Gap, that could result or has resulted in the displacement of a City employee within the Agency who performs or has performed the services sought by the proposed contract and/or services of a substantially similar nature or purpose; or
- Any other statement by an Agency or by the Mayor of a specific anticipated employment action that could result or has resulted in the displacement of a City employee within the Agency who performs or has performed the services sought by the proposed contract and/or services of a substantially similar nature or purpose.

List any other bases for the Agency's determination that the contract resulting from this procurement action will not result in the displacement of any City employee within this Agency.

Part 2: Certification of Displacement

The agency has determined that displacement, as defined by Charter § 312(a), has or will occur as a result of this contracting action. The agency has performed the required cost-benefit analysis, as described in Charter § 312(a).