



January 7, 2015

ADDENDUM NO. 3

PROJECT: SANDHRO, CM/Design/Build for Hurricane Sandy-Affected Residential Community Recovery, Boroughs of Queens, Brooklyn and Staten Island

PIN: 8502015HR0011P-13P

THE ADDENDUM IS ISSUED FOR THE PURPOSE OF AMENDING THE REQUIREMENTS OF THE REQUEST FOR PROPOSALS AND IS HEREBY MADE A PART OF SAID REQUEST FOR PROPOSALS TO THE SAME EXTENT AS THOUGH IT WERE ORIGINALLY THEREIN. **IT MUST BE READ IN CONJUNCTION WITH ADDENDA NO. 1 AND NO. 2.**

Receipt of an addendum to this RFP by a proposer must be acknowledged by attaching an original signed copy of the Acknowledgement of Addendum and original signed copy(ies) of Addenda to the technical proposal. All addenda shall become a part of the requirements for this RFP. Failure to do so may deem the proposal non-responsive.

Questions and Answers

- The last date for submitting question is the Close of Business on Tuesday, January 13, 2015.

Request for Proposal

- Attachment 3 – FEE PROPOSAL FORM has been revised. Please delete and replace with the revised Attachment 3.
 - Please note that the Base Fee covers the professional staffing and overhead of the Consultant, as described in Article 42.2.3 of the attached contract.
 - Please print company name on the upper right corner of the Fee Proposal Form.

Contract

The contract has been revised. Delete the pertinent paragraphs and replace with the revised paragraphs as listed below.

- 8.1 To enable the Work to be performed in an orderly and expeditious manner, the Contractor, within twenty (20) calendar days after commencement of the Contract, unless otherwise directed by the Commissioner, shall submit a proposed progress schedule per Home, Project and for the Program, indicating the information specified below:





- 8.4 Responsibility for Delay: In the event that any Project or Home or the Program is not completed within the timeframe set forth in the original Project Schedule, the Commissioner shall prepare a report analyzing the causes of the delay and determining responsibility for the same.
- 10.2.3 (b) Such subcontracts shall contain the DDC Safety Requirements and DDC General Conditions. Such subcontracts shall contain provisions approved in advance by the Commissioner regarding: (1) time for completion; (2) warranties and/or guarantees.
- 10.2.3 (e) Such subcontracts shall require that the Subcontractor carry the types and amounts of insurance required of the Contractor set forth in Article 23. For Homes in the Elevation Pathway or Reconstruction Pathway, such subcontracts shall contain provision requiring Builders Risk insurance. In such instances the Contractor shall require the construction Subcontractor to provide Builders Risk Insurance on a completed value form for the total value of the Work through Substantial Completion of the Work in its entirety. Such insurance shall be provided on an All Risk basis and include coverage, without limitation, for windstorm (including named windstorm), storm surge, flood and earth movement. Unless waived by the Commissioner, it shall include coverage for ordinance and law, demolition and increased costs of construction, debris removal, pollutant clean up and removal, and expediting costs. Such insurance shall cover, without limitation, (a) all buildings and/or structures involved in the Work, as well as temporary structures at the Home, and (b) any property that is intended to become a permanent part of such building or structure, whether such property is on the Home site, in transit or in temporary storage. Policies shall name the Contractor as Named Insured and list the City and Homeowner as both Additional Insureds and Loss Payees as their interest may appear. This requirement to provide Builders Risk insurance may be waived by the City.

(1)Policies of such insurance shall specify that, in the event a loss occurs at an occupied facility, occupancy of such facility is permitted without the consent of the issuing insurance company.

(2)Such insurance may be provided through an Installation Floater, at the Contractor's option, if it otherwise conforms with the requirements of this Article and Article 23.

(3)All required policies shall be in accordance with the terms and conditions set forth in Article 23 of this Contract. Proof of Insurance shall be provided to the City in accordance with Article 23.3. If the Commissioner directs the Contractor to supply Builder's Risk or Pollution Insurance for any Project or Home, such additional insurance so ordered by the Commissioner shall be paid for as a Miscellaneous Expense, as set forth in Article 42.5.

- 42.2 Tasks
 - 42.2.1
 - Task A Construction Management Services and Task C Construction Procurement Services:
 - Base Fee (Annual Cost of professional staffing): monthly payment according to one twelfth of the amount in the final negotiated Fee Proposal. The Basic Fee is further described in Article 42.2.3.
 - Set Up of Project Office (mobilization and demobilization): lump sum payment of the amount in the final negotiated Fee Proposal
 - Operation of the Project Office: monthly payment according to one sixtieth of the lump sum total set forth in the fee
 - Fee for Profit in increments of 20 Homes per pathway: milestone payment. 25% of the Fee for Profit upon being issued a Work Order identifying a project; 25% of the Fee for Profit commencement of construction of 20 Homes; and 50% of the Fee for Profit upon Final Acceptance of 20 Homes.
- 42.3 42.2.3 The Basic Fee shall be deemed to include: (1) all expenses incurred by the Contractor in the performance of all required CM services for the Project (2) all expenses related to management and oversight, including, without limitation, any time spent by principals performing such duties, (3) all expenses in connection with providing the related services set forth in Article 11 and (4) all expenses related to overhead. The Basic Fee shall include, without limitation, the items set forth below:
 - (a) Compensation paid to personnel of the Contractor including without limitation all officers, principals, employees and personnel of the Contractor, serving in whatever capacity, including the Project Executive set forth in Exhibit A. Compensation shall include without limitation: (1) wages and/or salaries; (2) all payments mandated by law, including without limitation, Social Security and Medicare taxes, insurance (Worker's Compensation, Employers Liability, Unemployment); (3) employer contributions, if any, to retirement plans, including without limitation pension and/or deferred compensation plans; (4) all payments for compensated absence time, including without limitation vacation time, sick time, personal time and holidays, and (5) costs for any and all other fringe and/or supplemental benefits.





(b) All expenses for compensation paid to construction management personnel identified in the approved Staffing Plan that are in excess of compensation for such personnel payable hereunder. Compensation for such personnel shall include without limitation the items listed in item (a) above.

(c) All expenses incurred by the Contractor in connection with providing the related services set forth in Article 11, including without limitation, transportation, meals and lodging, unless the Contractor is directed in advance in writing by the Commissioner to provide services which require long distance travel.

(d) All expenses incurred by the Contractor with respect to home office general facilities including, but not limited to, rental cost or depreciation factor, light, heat and water, telephone charges, including all charges for calls to the job site and DDC (except for long distance calls to other locations as specifically required by the Commissioner), sales, estimating expenses, accounting fees and bookkeeping expenses, electronic data processing services, including programming and rental equipment, dues and subscriptions, stationery, printing, postage, and any other office or miscellaneous expenses, except as otherwise expressly provided in an allowance for miscellaneous expenses.

(e) All expenses incurred by the Contractor with respect to applicable taxes of any kind whatsoever, including without limitation, federal, state and local income tax and any franchise or other business taxes.

(f) All insurance coverage determined by the Contractor to be necessary for the performance of all required services hereunder, including without limitation: (1) all insurance required under this Contract; (2) all insurance required by law, and (3) all other insurance maintained by the Contractor in the course of business, including without limitation, burglary and theft, general fidelity and payroll insurance.

(g) Any losses for theft or robbery sustained by Contractor.

(h) All expenses incurred by the Contractor with respect to fixed capital, including interest thereon or on monies borrowed.

(i) All expenses incurred by the Contractor with respect to legal services.

(j) All management, administrative or overhead expenses of any kind whatsoever incurred by the Contractor, including without limitation, (1) management and/or administrative expenses in connection with the Design Consultant, and (2)) management and/or administrative expenses in connection with the performance of additional services.

- 42.5.1 (f) (4) Builder's Risk Insurance, except as required by Article 10.2.3(e) or Pollution Insurance for the Project, if directed by the Commissioner
- Fee Schedule





FEE SCHEDULE - Borough of Queens

| | <u>List of Services</u> <u>Borough of Queens</u> | <u>Estimated Quantity of Homes</u> <u>(a)</u> | <u>Unit Price per Home</u> <u>(b)</u> |
|----|--|--|--|
| 1 | <u>All required scoping and design services for rehabilitation of one-to four-family Homes including:</u> <ul style="list-style-type: none"> • <u>Review of feasibility documents/damage assessments/Tier 2/available environmental reports, and open permit research</u> • <u>All site visits required to verify as built site conditions, prepare basic floor plans, obtain measurements, development of a program compliant scope of work</u> • <u>Support Homeowner customer service (assume 2 hours per Home for bidding purposes)</u> • <u>All meetings with Homeowner to review and agree on scope of work.</u> • <u>Preparation of bid documents for construction</u> • <u>Review and approval of bids (including cost reasonableness and constructability analysis)</u> | 1,250 | |
| 2. | <u>All required scoping and design services for elevation of one- to four-family Homes attached and non-attached including:</u> <ul style="list-style-type: none"> • <u>Review of feasibility documents/damage assessments/Tier 2/available environmental reports, open permit research, and</u> | 950 | |





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|--|--|--|--|
| | <p><u>compliance of existing site with historically documented conditions</u></p> <ul style="list-style-type: none">• <u>All site visits required to verify as built site conditions, prepare basic floor plans, obtain measurements, development of a program compliant scope of work</u>• <u>Utility Markout</u>• <u>Land Survey</u>• <u>Zoning Analysis</u>• <u>Borings and Geotech Analysis</u>• <u>Landscape design to comply with program standards</u>• <u>Preparation of construction drawings (including submittal and approval by DOB)</u>• <u>Homeowner meeting to review construction documents.</u>• <u>Preparation of permit applications</u>• <u>Pre-bid meeting with contractors</u>• <u>Preparation of bid documents for construction</u>• <u>Review and approval of bids (including cost reasonableness and constructability analysis)</u> | | |
|--|--|--|--|





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|------------------|--|--------------------------------|-----------------------------|
| <p>3.</p> | <p><u>All required scoping and design services reconstruction of one- to four-family Homes attached and non-attached including:</u></p> <ul style="list-style-type: none"> • <u>Review of feasibility documents/damage assessments/Tier 2/available environmental reports, open permit research, and compliance of existing site with historically documented conditions</u> • <u>All site visits required to verify as built site conditions, prepare basic floor plans, obtain measurements, development of a program compliant scope of work</u> • <u>Utility Markout</u> • <u>Land Survey</u> • <u>Zoning Analysis</u> • <u>Borings and Geotech Analysis</u> • <u>Landscape design to comply with program standards</u> • <u>Preparation of construction drawings (including submittal and approval by DOB)</u> • <u>Homeowner meeting to review construction documents</u> • <u>Preparation of permit applications</u> • <u>Pre-bid meeting with contractors</u> • <u>Preparation of bid documents for construction</u> • <u>Review and approval of bids (including cost reasonableness and constructability analysis)</u> | <p><u>20</u></p> | |
| | | | |
| <p>4.</p> | <p><u>As needed Architectural, Engineering and Construction Management</u></p> | <p><u>Estimated</u></p> | <p><u>Hourly</u></p> |





| | <u>Services (Paid on a T&M Basis):</u> | <u>Hours</u> (a) | <u>Rate</u> (b) |
|-----------|--|--------------------------------------|---------------------------|
| | <u>More Complex Structural Designs for Rehabilitation and Elevation Pathway as in the Case of Attached and Semi-attached Homes</u> | <u>500</u> | |
| | <u>Early Engineering (any pathway prefinal design signoff by Homeowners)</u> | <u>500</u> | |
| | <u>Emergency Construction Services</u> | <u>500</u> | |
| | <u>Wetlands</u> | <u>500</u> | |
| | <u>Septics</u> | <u>500</u> | |
| | <u>Fire Sprinkler System Designs (inclusive of Hydrant Flow test and backflow preventer)</u> | <u>500</u> | |
| | <u>Demolition Plans</u> | <u>500</u> | |
| | <u>Post Approval Amendments</u> | <u>500</u> | |
| | <u>SJO/RFI's</u> | <u>500</u> | |
| | <u>Marine Engineering</u> | <u>500</u> | |
| | <u>Other Technical Professionals</u> | <u>500</u> | |
| 5. | <u>Base Fee</u> | <u>Year One</u> | |
| | <u>The Base Fee covers the professional staffing and overhead of the Contractor, as described in Article 42.2.3</u> | <u>Lump Sum</u> | |
| | | <u>Year Two</u> <u>Lump Sum</u> | |
| | | <u>Year Three</u> <u>Lump Sum</u> | |
| | | <u>Year Four</u> <u>Lump Sum</u> | |





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|-----------|---|---|--|
| | | <u>Year Five</u> | |
| | | <u>Lump Sum</u> | |
| 6. | <u>Project Office Setup (Mobilization and Demobilization)</u> | <u>Lump Sum</u> | |
| 7. | <u>Project Office Operation for 60 months</u> | <u>Lump Sum</u> | |
| 8. | <p><u>Fee for Profit</u></p> <p><u>CM firms are required to submit a Fee for Profit for each Home pathway in increments of 20 Homes. Upon being issued a Work Order from DDC (in increments of 20 Homes, preliminary assessments and related documents prepared by HRO) the CM shall receive 25% of their Fee for Profit. Upon commencing construction of 20 Homes, the CM shall receive 25% of the Fee for Profit. Final Acceptance of 20 Homes, the CM shall receive 50% of the Fee for Profit.</u></p> | <p><u>Estimated Qty of</u></p> <p><u>Groups of 20 Homes</u></p> <p>(a)</p> | <p><u>Unit Price per 20 Homes</u></p> <p>(b)</p> |
| | <u>20 Rehabilitations</u> | <u>62.5</u> | |
| | <u>20 Elevations</u> | <u>47.5</u> | |
| | <u>20 Reconstructions</u> | <u>1</u> | |





FEE SCHEDULE Borough of Brooklyn

| | <u>List of Services</u> <u>Borough of Brooklyn</u> | <u>Estimat</u> <u>ed</u> <u>Quantit</u> <u>y of</u> <u>Homes</u> <u>(a)</u> | <u>Unit</u> <u>Price</u> <u>per</u> <u>Home</u> <u>(b)</u> |
|------------------|---|--|--|
| <p>2.</p> | <p><u>All required scoping and design services for rehabilitation of one-to four-family Homes including:</u></p> <ul style="list-style-type: none"> • <u>Review of feasibility documents/damage assessments/Tier 2/available environmental reports, and open permit research</u> • <u>All site visits required to verify as built site conditions, prepare basic floor plans, obtain measurements, development of a program compliant scope of work</u> • <u>Support Homeowner customer service (assume 2 hours per Home for bidding purposes)</u> • <u>All meetings with Homeowner to review and agree on scope of work</u> • <u>Preparation of bid documents for construction</u> • <u>Review and approval of bids (including cost reasonableness and constructability analysis)</u> | <p><u>2,500</u></p> | |
| <p>2.</p> | <p><u>All required scoping and design services for elevation of one- to four-family Homes attached and non-attached including:</u></p> <ul style="list-style-type: none"> • <u>Review of feasibility documents/damage assessments/Tier 2/available environmental reports, open permit research, and</u> | <p><u>800</u></p> | |





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|--|--|--|--|
| | <p><u>compliance of existing site with historically documented conditions</u></p> <ul style="list-style-type: none">• <u>All site visits required to verify as built site conditions, prepare basic floor plans, obtain measurements, development of a program compliant scope of work</u>• <u>Utility Markout</u>• <u>Land Survey</u>• <u>Zoning Analysis</u>• <u>Borings and Geotech Analysis</u>• <u>Landscape design to comply with program standards</u>• <u>Preparation of construction drawings (including submittal and approval by DOB)</u>• <u>Homeowner meeting to review construction documents,</u>• <u>Preparation of permit applications</u>• <u>Pre-bid meeting with contractors</u>• <u>Preparation of bid documents for construction</u>• <u>Review and approval of bids (including cost reasonableness and constructability analysis)</u> | | |
|--|--|--|--|





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|------------------|---|--------------------------------|-----------------------------|
| <p>3.</p> | <p>All required scoping and design services reconstruction of one- to four-family Homes attached and non-attached including:</p> <ul style="list-style-type: none"> • <u>Review of feasibility documents/damage assessments/Tier 2/available environmental reports, open permit research, and compliance of existing site with historically documented conditions</u> • <u>All site visits required to verify as built site conditions, prepare basic floor plans, obtain measurements, development of a program compliant scope of work</u> • <u>Utility Markout</u> • <u>Land Survey</u> • <u>Zoning Analysis</u> • <u>Borings and Geotech Analysis</u> • <u>Landscape design to comply with program standards</u> • <u>Preparation of construction drawings (including submittal and approval by DOB)</u> • <u>Homeowner meeting to review construction documents</u> • <u>Preparation of permit applications</u> • <u>Pre-bid meeting with contractors</u> • <u>Preparation of bid documents for construction</u> • <u>Review and approval of bids (including cost reasonableness and constructability analysis)</u> | <p>25</p> | |
| | | | |
| <p>4.</p> | <p><u>As needed Architectural, Engineering and Construction Management</u></p> | <p><u>Estimated</u></p> | <p><u>Hourly</u></p> |





| | <u>Services (Paid on a T&M Basis):</u> | <u>Hours</u> | <u>Rate</u> |
|-----------|--|--------------------------------------|-------------|
| | <u>As needed Architectural and Engineering Services (Paid on a T&M Basis):</u> | <u>(a)</u> | <u>(b)</u> |
| | <u>More Complex Structural Designs for Rehabilitation and Elevation Pathway as in the Case of Attached and Semi-attached Homes</u> | <u>500</u> | |
| | <u>Early Engineering (any pathway prefinal design signoff by Homeowners)</u> | <u>500</u> | |
| | <u>Emergency Construction Services</u> | <u>500</u> | |
| | <u>Wetlands</u> | <u>500</u> | |
| | <u>Septics</u> | <u>500</u> | |
| | <u>Fire Sprinkler System Designs (inclusive of Hydrant Flow test and backflow preventer)</u> | <u>500</u> | |
| | <u>Demolition Plans</u> | <u>500</u> | |
| | <u>Post Approval Amendments</u> | <u>500</u> | |
| | <u>SJO/RFI's</u> | <u>500</u> | |
| | <u>Marine Engineering</u> | <u>500</u> | |
| | | | |
| | <u>Other Technical Professionals</u> | <u>500</u> | |
| <u>5.</u> | <u>Base Fee</u> <u>The Base Fee covers the professional staffing and overhead of the Contractor, as described in Article 42.2.3</u> | <u>Year One</u> <u>Lump Sum</u> | |
| | | <u>Year Two</u> <u>Lump Sum</u> | |
| | | <u>Year Three</u> <u>Lump Sum</u> | |
| | | <u>Year Four</u> | |





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|-----------|--|------------------|---------------|
| | | <u>Lump Sum</u> | |
| | | <u>Year Five</u> | |
| | | <u>Lump Sum</u> | |
| | | | |
| <u>6.</u> | <u>Project Office Setup (Mobilization and Demobilization)</u> | <u>Lump Sum</u> | |
| <u>7.</u> | <u>Project Office Operation for 60 months</u> | <u>Lump Sum</u> | |
| | | | |
| <u>8.</u> | <u>Fee for Profit</u> | <u>Estimat</u> | <u>Unit</u> |
| | <u>CM firms are required to submit a Fee for Profit for each Home pathway in increments of 20 Homes. Upon being issued a Work Order from DDC (in increments of 20 Homes, preliminary assessments and related documents prepared by HRO) the CM shall receive 25% of their Fee for Profit. Upon commencing construction of 20 Homes, the CM shall receive 25% of the Fee for Profit. Upon Closeout of 20 Homes, the CM shall receive 50% of the Fee for Profit.</u> | <u>ed Qty</u> | <u>Price</u> |
| | | <u>of</u> | <u>per 20</u> |
| | | <u>Groups</u> | <u>Homes</u> |
| | | <u>of 20</u> | |
| | | <u>Homes</u> | |
| | | <u>(a)</u> | <u>(b)</u> |
| | <u>20 Rehabilitations</u> | <u>125</u> | |
| | <u>20 Elevations</u> | <u>40</u> | |
| | <u>20 Reconstructions</u> | <u>1.25</u> | |
| | | | |
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FEE SCHEDULE - Borough of Staten Island

| | List of Services Borough of Staten Island | Estimat ed Quantit y of Homes (a) | Unit Price per Home (b) |
|----|--|--|--|
| 3 | <p>All required scoping and design services for rehabilitation of one-to four-family Homes including:</p> <ul style="list-style-type: none"> • Review of feasibility documents/damage assessments/Tier 2/available environmental reports, and open permit research • All site visits required to verify as built site conditions, prepare basic floor plans, obtain measurements, development of a program compliant scope of work • Support Homeowner customer service (assume 2 hours per Home for bidding purposes) • All meetings with Homeowner to review and agree on scope of work • Preparation of bid documents for construction • Review and approval of bids (including cost reasonableness and constructability analysis) | 1,200 | |
| 2. | <p>All required scoping and design services for elevation of one- to four-family Homes attached and non-attached including:</p> <ul style="list-style-type: none"> • Review of feasibility documents/damage assessments/Tier 2/available environmental reports, open permit research, and | 950 | |





| | | | |
|--|---|--|--|
| | <p>compliance of existing site with historically documented conditions</p> <ul style="list-style-type: none">• All site visits required to verify as built site conditions, prepare basic floor plans, obtain measurements, development of a program compliant scope of work• Utility Markout• Land Survey• Zoning Analysis• Borings and Geotech Analysis• Landscape design to comply with program standards• Preparation of construction drawings (including submittal and approval by DOB)• Homeowner meeting to review construction documents• Preparation of permit applications• Pre-bid meeting with contractors• Preparation of bid documents for construction• Review and approval of bids (including cost reasonableness and constructability analysis) | | |
|--|---|--|--|





| | | | |
|----|---|---------------|--------|
| 3. | <p>All required scoping and design services reconstruction of one- to four-family Homes attached and non-attached including:</p> <ul style="list-style-type: none"> • Review of feasibility documents/damage assessments/Tier 2/available environmental reports, open permit research, and compliance of existing site with historically documented conditions • All site visits required to verify as built site conditions, prepare basic floor plans, obtain measurements, development of a program compliant scope of work • Utility Markout • Land Survey • Zoning Analysis • Borings and Geotech Analysis • Landscape design to comply with program standards • Preparation of construction drawings (including submittal and approval by DOB) • Homeowner meeting to review construction documents • Preparation of permit applications • Pre-bid meeting with contractors • Preparation of bid documents for construction • Review and approval of bids (including cost reasonableness and constructability analysis) | 30 | |
| | | | |
| 4. | <u>As needed Architectural, Engineering and Construction Management</u> | Estimat ed | Hourly |





| <u>Services (Paid on a T&M Basis):</u> | | Hours | Rate |
|--|---|-------------------|-------------|
| As needed Architectural and Engineering Services (Paid on a T&M Basis): | | (a) | (b) |
| | More Complex Structural Designs for Rehabilitation and Elevation Pathway as in the Case of Attached and Semi-attached Homes | 500 | |
| | Early Engineering (any pathway prefinal design signoff by Homeowners) | 500 | |
| | Emergency Construction Services | 500 | |
| | Wetlands | 500 | |
| | Septics | 500 | |
| | Fire Sprinkler System Designs (inclusive of Hydrant Flow test and backflow preventer) | 500 | |
| | Demolition Plans | 500 | |
| | Post Approval Amendments | 500 | |
| | SJO/RFI's | 500 | |
| | Marine Engineering | 500 | |
| | | | |
| | <u>Other Technical Professionals</u> | <u>500</u> | |
| 5. | Base Fee | Year One | |
| | <u>The Base Fee covers the professional staffing and overhead of the Contractor, as described in Article 42.2.3</u> | Lump Sum | |
| | | Year Two | |
| | | Lump Sum | |
| | | Year Three | |
| | | Lump Sum | |
| | | Year Four | |





| | | | |
|-----------|---|--|---|
| | | Lump Sum | |
| | | Year Five | |
| | | Lump Sum | |
| | | | |
| 6. | Project Office Setup (Mobilization and Demobilization) | Lump Sum | |
| 7. | Project Office Operation for 60 months | Lump Sum | |
| | | | |
| 8. | Fee for Profit | Estimat ed Qty of Groups of 20 Homes (a) | Unit Price per 20 Homes (b) |
| | 20 Rehabilitations | 60 | |
| | 20 Elevations | 47.5 | |
| | 20 Reconstructions | 1.5 | |
| | | | |
| | | | |





Contact: Jue Zhang, zhangju@ddc.nyc.gov
Phone No.: 718-391-1096

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By signing in the space provided below, the Proposer acknowledges receipt of this Addendum.

THIS ADDENDUM MUST BE SIGNED BY THE PROPOSER FOR THE CONTRACT AND ATTACHED TO THE TECHNICAL PROPOSAL.

Veronica Nnabugwu
Deputy Agency Chief Contracting Officer

Name of Proposer

By _____

Title _____



ATTACHMENT 3A

FEE PROPOSAL FORM - Borough of Queens

| | List of Services Borough of Queens | Estimated Quantity of Homes (a) | Unit Price per Home (b) | Extended Price (a x b) |
|----|---|--|----------------------------------|------------------------------|
| 1. | All required scoping and design services for rehabilitation of one-to four-family Homes including: <ul style="list-style-type: none"> Review of feasibility documents/damage assessments/Tier 2/available environmental reports, and open permit research All site visits required to verify as built site conditions, prepare basic floor plans, obtain measurements, development of a program compliant scope of work Support Homeowner customer service (assume 2 hours per Home for bidding purposes) All meetings with Homeowner to review and agree on scope of work Preparation of bid documents for construction Review and approval of bids (including cost reasonableness and constructability analysis) | 1,250 | | |
| 2. | All required scoping and design services for elevation of one- to four- family Homes attached and non-attached including: <ul style="list-style-type: none"> Review of feasibility documents/damage assessments/Tier 2/available environmental reports, open permit research, and compliance of existing site with historically documented conditions All site visits required to verify as built site conditions, prepare basic floor plans, obtain measurements, development of a program compliant scope of work Utility Markout Land Survey Zoning Analysis Borings and Geotech Analysis Landscape design to comply with program standards Preparation of construction drawings (including submittal and approval by DOB) Homeowner meeting to review construction documents Preparation of permit applications Pre-bid meeting with contractors Preparation of bid documents for construction Review and approval of bids (including cost reasonableness and constructability analysis) | 950 | | |
| 3. | All required scoping and design services reconstruction of one- to four- family Homes attached and non-attached including: <ul style="list-style-type: none"> Review of feasibility documents/damage assessments/Tier 2/available environmental reports, open permit research, and compliance of existing site with historically documented conditions All site visits required to verify as built site conditions, prepare basic floor plans, obtain measurements, development of a program compliant scope of work Utility Markout Land Survey Zoning Analysis Borings and Geotech Analysis Landscape design to comply with program standards Preparation of construction drawings (including submittal and approval by DOB) Homeowner meeting to review construction documents Preparation of permit applications Pre-bid meeting with contractors Preparation of bid documents for construction Review and approval of bids (including cost reasonableness and constructability analysis) | 20 | | |
| | | | Subtotal A (1+2+3): | |

| 4. | As needed Architectural, Engineering and Construction Management Services (Paid on a T&M Basis): | Estimated Hours (a) | Hourly Rate (b) | Extended Rate (a x b) |
|--------------------------|---|---|-----------------------------|------------------------|
| | More Complex Structural Designs for Rehabilitation and Elevation Pathway as in the Case of Attached and Semi-attached Homes | 500 | | |
| | Early Engineering (any pathway, prefinal design sign off by Homeowners) | 500 | | |
| | Emergency Construction Services | 500 | | |
| | Wetlands | 500 | | |
| | Septics | 500 | | |
| | Fire Sprinkler System Designs (inclusive of Hydrant Flow test and backflow preventer) | 500 | | |
| | Demolition Plans | 500 | | |
| | Post Approval Amendments | 500 | | |
| | SJO/RFI's | 500 | | |
| | Marine Engineering | 500 | | |
| | Other Technical Professionals | 500 | | |
| Subtotal B (3): | | | | |
| 5. | Base Fee | | Year One Lump Sum | |
| | The Base Fee covers the professional staffing and overhead of the Consultant, as described in Article 42.2.3 of the attached Contract. | | Year Two Lump Sum | |
| | | | Year Three Lump Sum | |
| | | | Year Four Lump Sum | |
| | | | Year Five Lump Sum | |
| Subtotal C (5): | | | | |
| 6. | Project Office Setup (Mobilization and Demobilization) | | Lump Sum | |
| 7. | Project Office Operation for 60 months | | Lump Sum | |
| Subtotal D (6+7): | | | | |
| 8. | Fee for Profit | Estimated Qty of Groups of 20 Homes (a) | Unit Price per 20 Homes (b) | Extended Price (a x b) |
| | CM firms are required to submit a Fee for Profit for each Home pathway in increments of 20 Homes. Upon being issued a Work Order from DDC (in increments of 20 Homes, preliminary assessments and related documents prepared by HRO) the CM shall receive 25% of their Fee for Profit. Upon commencing construction of 20 Homes, the CM shall receive 25% of the Fee for Profit. Upon Closeout of 20 Homes, the CM shall receive 50% of the Fee for Profit. | | | |
| | 20 Rehabilitations | 62.5 | | |
| | 20 Elevations | 47.5 | | |
| | 20 Reconstructions | 1 | | |
| Subtotal E (8): | | | | |

Total Fee Proposal for Queens (A+B+C+D+E):

Borough of Queens

Name of Proposer (company name)

By: _____
Signature of partner or corporate officer

Print name of signature above: _____

Title: _____

Date: _____

Address: _____

Telephone: _____ E-Mail: _____

EIN: _____

ATTACHMENT 3B

FEE PROPOSAL FORM - Borough of Brooklyn

| | List of Services Borough of Brooklyn | Estimated Quantity of Homes (a) | Unit Price per Home (b) | Extended Price (a x b) |
|----|--|--|----------------------------------|------------------------------|
| 2. | <p>All required scoping and design services for rehabilitation of one-to four-family Homes including:</p> <ul style="list-style-type: none"> Review of feasibility documents/damage assessments/Tier 2/available environmental reports, and open permit research All site visits required to verify as built site conditions, prepare basic floor plans, obtain measurements, development of a program compliant scope of work Support Homeowner customer service (assume 2 hours per Home for bidding purposes) All meetings with Homeowner to review and agree on scope of work Preparation of bid documents for construction Review and approval of bids (including cost reasonableness and constructability analysis) | 2,500 | | |
| 2. | <p>All required scoping and design services for elevation of one- to four- family Homes attached and non-attached including:</p> <ul style="list-style-type: none"> Review of feasibility documents/damage assessments/Tier 2/available environmental reports, open permit research, and compliance of existing site with historically documented conditions All site visits required to verify as built site conditions, prepare basic floor plans, obtain measurements, development of a program compliant scope of work Utility Markout Land Survey Zoning Analysis Borings and Geotech Analysis Landscape design to comply with program standards Preparation of construction drawings (including submittal and approval by DOB) Homeowner meeting to review construction documents Preparation of permit applications Pre-bid meeting with contractors Preparation of bid documents for construction Review and approval of bids (including cost reasonableness and constructability analysis) | 800 | | |
| 3. | <p>All required scoping and design services reconstruction of one- to four- family Homes attached and non-attached including:</p> <ul style="list-style-type: none"> Review of feasibility documents/damage assessments/Tier 2/available environmental reports, open permit research, and compliance of existing site with historically documented conditions All site visits required to verify as built site conditions, prepare basic floor plans, obtain measurements, development of a program compliant scope of work Utility Markout Land Survey Zoning Analysis Borings and Geotech Analysis Landscape design to comply with program standards Preparation of construction drawings (including submittal and approval by DOB) Homeowner meeting to review construction documents Preparation of permit applications Pre-bid meeting with contractors Preparation of bid documents for construction Review and approval of bids (including cost reasonableness and constructability analysis) | 25 | | |
| | | | Subtotal A (1+2+3): | |

| 4. | As needed Architectural, Engineering and Construction Management Services (Paid on a T&M Basis): | Estimated Hours (a) | Hourly Rate (b) | Extended Rate (a x b) |
|--------------------------|---|---|-----------------------------|------------------------|
| | More Complex Structural Designs for Rehabilitation and Elevation Pathway as in the Case of Attached and Semi-attached Homes | 500 | | |
| | Early Engineering (any pathway, pre final design sign off by Homeowners) | 500 | | |
| | Emergency Construction Services | 500 | | |
| | Wetlands | 500 | | |
| | Septics | 500 | | |
| | Fire Sprinkler System Designs (inclusive of Hydrant Flow test and backflow preventer) | 500 | | |
| | Demolition Plans | 500 | | |
| | Post Approval Amendments | 500 | | |
| | SJO/RFI's | 500 | | |
| | Marine Engineering | 500 | | |
| | Other Technical Professionals | 500 | | |
| Subtotal B (3): | | | | |
| 5. | Base Fee | | Year One Lump Sum | |
| | The Base Fee covers the professional staffing and overhead of the Consultant, as described in Article 42.2.3 of the attached Contract. | | Year Two Lump Sum | |
| | | | Year Three Lump Sum | |
| | | | Year Four Lump Sum | |
| | | | Year Five Lump Sum | |
| Subtotal C (5): | | | | |
| 6. | Project Office Setup (Mobilization and Demobilization) | | Lump Sum | |
| 7. | Project Office Operation for 60 months | | Lump Sum | |
| Subtotal D (6+7): | | | | |
| 8. | Fee for Profit | Estimated Qty of Groups of 20 Homes (a) | Unit Price per 20 Homes (b) | Extended Price (a x b) |
| | CM firms are required to submit a Fee for Profit for each Home pathway in increments of 20 Homes. Upon being issued a Work Order from DDC (in increments of 20 Homes, preliminary assessments and related documents prepared by HRO) the CM shall receive 25% of their Fee for Profit. Upon commencing construction of 20 Homes, the CM shall receive 25% of the Fee for Profit. Upon Closeout of 20 Homes, the CM shall receive 50% of the Fee for Profit. | | | |
| | 20 Rehabilitations | 125 | | |
| | 20 Elevations | 40 | | |
| | 20 Reconstructions | 1.25 | | |
| Subtotal E (8): | | | | |

Total Fee Proposal for Brooklyn (A+B+C+D+E):

Borough of Brooklyn

Name of Proposer (company name)

By: _____
Signature of partner or corporate officer

Print name of signature above: _____

Title: _____

Date: _____

Address: _____

Telephone: _____ E-Mail: _____

EIN: _____

ATTACHMENT 3C

FEE PROPOSAL FORM - Borough of Staten Island

| | List of Services Borough of Staten Island | Estimated Quantity of Homes (a) | Unit Price per Home (b) | Extended Price (a x b) |
|----|---|--|----------------------------------|------------------------------|
| 3. | All required scoping and design services for rehabilitation of one-to four-family Homes including: <ul style="list-style-type: none"> Review of feasibility documents/damage assessments/Tier 2/available environmental reports, and open permit research All site visits required to verify as built site conditions, prepare basic floor plans, obtain measurements, development of a program compliant scope of work Support Homeowner customer service (assume 2 hours per Home for bidding purposes) All meetings with Homeowner to review and agree on scope of work Preparation of bid documents for construction Review and approval of bids (including cost reasonableness and constructability analysis) | 1,200 | | |
| 2. | All required scoping and design services for elevation of one- to four- family Homes attached and non-attached including: <ul style="list-style-type: none"> Review of feasibility documents/damage assessments/Tier 2/available environmental reports, open permit research, and compliance of existing site with historically documented conditions All site visits required to verify as built site conditions, prepare basic floor plans, obtain measurements, development of a program compliant scope of work Utility Markout Land Survey Zoning Analysis Borings and Geotech Analysis Landscape design to comply with program standards Preparation of construction drawings (including submittal and approval by DOB) Homeowner meeting to review construction documents and sign off final design doc Preparation of permit applications Pre-bid meeting with contractors Preparation of bid documents for construction Review and approval of bids (including cost reasonableness and constructability analysis) | 950 | | |
| 3. | All required scoping and design services reconstruction of one- to four- family Homes attached and non-attached including: <ul style="list-style-type: none"> Review of feasibility documents/damage assessments/Tier 2/available environmental reports, open permit research, and compliance of existing site with historically documented conditions All site visits required to verify as built site conditions, prepare basic floor plans, obtain measurements, development of a program compliant scope of work Utility Markout Land Survey Zoning Analysis Borings and Geotech Analysis Landscape design to comply with program standards Preparation of construction drawings (including submittal and approval by DOB) Homeowner meeting to review construction documents and sign off final design doc Preparation of permit applications Pre-bid meeting with contractors Preparation of bid documents for construction Review and approval of bids (including cost reasonableness and constructability analysis) | 30 | | |
| | | | Subtotal A (1+2+3): | |

| 4. | As needed Architectural, Engineering and Construction Management Services (Paid on a T&M Basis): | Estimated Hours (a) | Hourly Rate (b) | Extended Rate (a x b) |
|--------------------------|---|---|-----------------------------|------------------------|
| | More Complex Structural Designs for Rehabilitation and Elevation Pathway as in the Case of Attached and Semi-attached Homes | 500 | | |
| | Early Engineering (any pathway, pre final design sign off by Homeowners) | 500 | | |
| | Emergency Construction Services | 500 | | |
| | Wetlands | 500 | | |
| | Septics | 500 | | |
| | Fire Sprinkler System Designs (inclusive of Hydrant Flow test and backflow preventer) | 500 | | |
| | Demolition Plans | 500 | | |
| | Post Approval Amendments | 500 | | |
| | SJO/RFI's | 500 | | |
| | Marine Engineering | 500 | | |
| | Other Technical Professionals | 500 | | |
| Subtotal B (3): | | | | |
| 5. | Base Fee | | Year One Lump Sum | |
| | The Base Fee covers the professional staffing and overhead of the Consultant, as described in Article 42.2.3 of the attached Contract. | | Year Two Lump Sum | |
| | | | Year Three Lump Sum | |
| | | | Year Four Lump Sum | |
| | | | Year Five Lump Sum | |
| Subtotal C (5): | | | | |
| 6. | Project Office Setup (Mobilization and Demobilization) | | Lump Sum | |
| 7. | Project Office Operation for 60 months | | Lump Sum | |
| Subtotal D (6+7): | | | | |
| 8. | Fee for Profit | Estimated Qty of Groups of 20 Homes (a) | Unit Price per 20 Homes (b) | Extended Price (a x b) |
| | CM firms are required to submit a Fee for Profit for each Home pathway in increments of 20 Homes. Upon being issued a Work Order from DDC (in increments of 20 Homes, preliminary assessments and related documents prepared by HRO) the CM shall receive 25% of their Fee for Profit. Upon commencing construction of 20 Homes, the CM shall receive 25% of the Fee for Profit. Upon Closeout of 20 Homes, the CM shall receive 50% of the Fee for Profit. | | | |
| | 20 Rehabilitations | 60 | | |
| | 20 Elevations | 47.5 | | |
| | 20 Reconstructions | 1.5 | | |
| Subtotal E (8): | | | | |

Total Fee Proposal for Staten Island (A+B+C+D+E):

Borough of Staten Island

Name of Proposer (company name)

By: _____
Signature of partner or corporate officer

Print name of signature above: _____

Title: _____

Date: _____

Address: _____

Telephone: _____ E-Mail: _____

EIN: _____